

PICTURES: I would like to take a picture of the board members to put on the website and Channel 26.

Public Hearing Noise Ordinance: Steven Whitley review of amendment to the noise ordinance; I (SW) agree that an amendment is necessary and think the broader waiver should greatly help. In reviewing the proposed amendment, I have two concerns: 1. for "music or sounds". I don't recommend granting a waiver for "sounds" as that could be interpreted as the exception that swallows the rule. Everything is a "sound" and I don't believe the intent is for this waiver to be so broad. I also question whether the town wants to have a blanket waiver for "music" too because it may be difficult to prove "intent to disrupt or annoy." Perhaps the town could consider amending the ordinance to allow for a higher decibel level only for music at the property line and eliminate the element of "intent to disrupt or annoy" to take the subjective element out of it. 2. The time frames in the amendment start at 7 am, but in the ordinance itself the timeframes start at 6am. There is a 1 hour difference and I don't know if that was intentional or not. **(end email).**

I (Town Administrator) believe the time difference is fine, delaying the start of the waiver until 7 AM. I (TA) believe we should also drop the sentence "4) Music or sounds. (Music or sounds produced with the intent to disrupt or annoy shall not be exempt)." This would have the impact of leaving prior rules in place with the old decibel level at the lines in place for music and 'sound'(other than what was exempted).(copy of 5-23 approved amendment at end of report) I would also suggest an effective date of June 13, 2016

What does the Board wish to do?

Appointment Peter Cook to review road paving list in the D&K plan and which roads in the bid list won't be done this year: Peter Cook indicates there is \$775,000 to spend on pavement for this year. The other 100,000 will be used for striping, cold patch , hot patching, paving roadside turnout by cistern at the old town hall, site equipment rental and if time allows to construct a couple of turnarounds on some of the dead end roads we maintain. We usually hold some back for winter, but given the lack of snow the first three months of the year I feel somewhat safe we will not have to do that this year.as plus we now have the emergency winter line. The roads that are not going to get done this year are Corbett, Crissy Circle and Waterhouse. The bid list, containing what will be done and these streets is at the end of this report. ***Does the Board agree on that plan?***

Action:

Livestreaming and On Demand meetings over the Internet: Town Hall Streams will provide the Town of Barrington New Hampshire a system that will provide real time and on demand playback of any meetings that are broadcast on the local cable channel. All equipment will be supplied, installed and maintained by Town Hall Streams. The equipment comes with full warranty for as long as the town continues the service with Town Hall Streams. It will cost \$200 a month and include the equipment. While we did not budget for this, we could take it from the Incident fund as an opportunity that has arisen during the year. Nancy Vincent at the school, a rep from Town Hall Streams and I reviewed the situation at the school and she agrees to help us do it. The only set-up cost would be some minor

running of cable that we could better refine (within the existing meeting room as the Ethernet is already to the room.) ***Is the Board interested in proceeding?***

Private use of Public Facilities by employees: It has come to my attention that at least one town employee and his minor children are using the public works facility to do work on vehicles. I asked PRIMEX about the liability concerns. PRIMEX suggests the following be adopted by the Board of Selectmen:

“Town employees, volunteers and officials are prohibited from using town supplies, equipment, personnel, vehicles, premises or any other town resources for a non-governmental purpose, including but not limited to personal use.”

Does the Board wish to adopt this immediately as a policy?

Review of the Procedures for the Board of Selectmen: I suggest the following:

Insert a new section g after (f) public hearing and before current g (AUDIENCE PARTICIPATION DURING DISCUSSION OTHER THAN PUBLIC HEARING AND PUBLIC COMMENT) with all the sections following it increased one letter. This new section is a variant of (f I 3) from the public hearing section and will be entitled g PUBLIC COMMENT.

(g) Each speaker must first be recognized by the Presiding Officer, shall identify himself or herself by name and address, and shall speak from the podium. Each speaker shall be limited to three (3) minutes. The total time allotted for a public comment period shall be 15 minutes. ***Does the Board wish to amend the Procedures as suggested?***

Goals: At end of report a draft of goals: ***Is the Board prepared to proceed with setting Goals and objectives for 2016?***

Information: I would like the technology goal to proceed quickly so we have the information for the budget. Looking at Capital Improvement Plan (CIP) documents, The Town Clerk & financial software was projected last summer by staff for 2016 and 2017 at \$70,000. The Board of Selectmen prioritized the Town Hall so all the software was postponed. The licensing fee savings were projected at \$11,000/year. We also planned to replace the server in 2017, but because it was under \$10,000 it was not in CIP. If we go with an Exchange server program we could have town email on its server and get away from the Gmail and metrocast addresses. Whether to proceed would also be influenced by what is decided about the cloud, hosting of website/changes, a Continuity of Operation Plan, etc.

Tree: Barrington has been recognized for having the largest black cherry tree in Strafford County.

Dam at Richardson Conservation Area: NHDES has an expensive and time consuming list of repairs it insists be made this year. Peter's rough estimate is \$10,000. I have asked Conservation Commission if they wish to consider breaching the dam to restore the area to what it was like before the dam was constructed.

Tree: The town has been notified that it is the home to the champion Strafford County American Hornbeam as part of the Big Tree program. John Wallace deserves credit for identifying it.

ADVANCED: Tonnage estimates are approximate so each road may cost somewhat more or less than estimated. (chart may appear on next page of report)

Town Of Barrington Annual Paving Bids 2016		Advanced Excavating & Paving Suncook, NH	
Price per ton for paving listed roads		\$57.38	
Estimated Tonnage:			
1. Amy's Lane- 680 ft. x 22 ft.	140	\$	8,033.20
2. Beauty Hill Road-9,350 ft. x 22 ft.	1920	\$	110,169.60
3. Brooks Road- 3,440 ft. x 22 ft.	710	\$	40,739.80
4. Corbett Road- 3,350 ft.x 22 ft.	690	\$	39,592.20
5. Chrissy Circle- 2,330 ft. x 22 ft.	480	\$	27,542.40
6. Greenhill Road- 7,914 ft.x 22 ft.	1625	\$	93,242.50
7. Hearthside Drive-4,015 ft.x 24 ft. *	900	\$	52,110.00
8. Juniper Lane- 5,200 ft. x 22 ft.	1070	\$	61,396.60
9. Lily Pond Road- 2,168 ft. x 20 ft.	405	\$	23,238.90
10. Mahala Way- 1,650 ft. x 22 ft.	340	\$	19,509.20
11. Merry Hill Road- 4,900 ft. x 22 ft.	1005	\$	57,666.90
12. Scruton Pond Road- 10,231 ft x 23 ft.	2215	\$	127,096.70
13. Smoke Street- 2,788 ft. x 22 ft.	570	\$	32,706.60
14. Stagecoach Road- 5,325 ft. x 22 ft.	1090	\$	62,544.20
15. Waterhouse Road- 2,750 ft. x 22 ft.	565	\$	32,419.70
16. Young Road- 6,120 ft. x 22 ft.	1260	\$	72,298.80
Hand Work:			
Tack Coat:			
Total Estimated Tonnage:	14985		
Total Estimated Cost:		\$	860,307.30

An Ordinance Restricting Noise

Amendment "A" Waivers

The following uses and activities shall receive an automatic waiver from noise level regulations by this ordinance. A person aggrieved by an automatic waiver may appeal to the Board of Selectmen.

1) Noises resulting from general property maintenance between the hours of 7:00am-9:00pm. General property maintenance may include but will not be limited to:

Grass cutting

Tree trimming

Landscaping

Home repairs

2) Private or commercial snow removal.

3) Generators during power outages.

4) Music or sounds. (Music or sounds produced with the intent to disrupt or annoy shall not be exempt).

5) Any noise of a temporary duration permitted by law or for which a license or permit has been issued.

6) Noises resulting from work performed under building/construction permits during the hours of 7:00am-9:00pm.

7) Noises resulting from maintenance performed by the Town or at the Town's direction.

8) Noises resulting from emergency maintenance as performed by the Town, state or public utility companies.

9) Authorized fireworks on national holidays during reasonable hours.

10) Lawfully discharging firearms.

Amendment approved Board of Selectmen May 23, 2016

This amendment shall take effect: ____ May 24, 2016 _____

DRAFT GOALS

- I. Establish a technology committee to develop and improve the town's use of technology.**
 - A. Develop plans for upgrading software and hardware associated with municipal operations**
 - 1. Select a software system to replace MuniSmart and develop time table and budget.**
 - 2. Consider again the pros and cons of taking credit cards and make a decision on whether to do so.**
 - 3. In conjunction with the Departments and Recreation Commission review software systems and integration**
 - 4. Review hardware replacement schedules.**
 - B. Develop a continuing operations plan for critical functions**
 - 1. Consider cloud based operating and storage**

2. Review redundancy and back-up systems.
 3. Establish a Gentron switch for a portable generator to operate Town Office server and associated electrical lines to operate without power, including heat & lights.
- C. Before completion of budget process, review the phone system and Internet connectivity to decide whether to buy phones, change providers or continue with current lease arrangements.
- D. Develop a plan to expand scanning of legacy documents
1. Review record retention laws and the current revisions under consideration.
 2. Develop a scanning protocol for electronic record storage.
 3. Review which areas of records require judgment (e.g. old/new map and lot #/pre 911 addresses, etc.) and which could be done by minimally trained temp.
- II. Review and recommend long term plan for space needs for all Town functions including Recreation, Library, Fire, Police, Public Works and Town Office functions
- A. Analyze existing space with the various stake holders and review various studies that have been done in the past
- B. Encourage Planning Board to complete Capital Improvements Plan, then review and consider which options to place in the budget for 2017 and comment on future years
- C. Consider whether or not to proceed with budgeted highway equipment building floor as part of long-range plan for facility.
- III. Review and recommend changes on personnel polices
- A. Review & revise Personnel Plan including earned time.
- B. Review Succession Management Plan
- C. Review compensation plan including merit and/or current placement on existing grades.
- IV. Encourage economic development
- A. Consider infrastructure and park development, including Redemption Road and “Eco-Park” on Route 125.
- B. Develop & implement strategies to be more “business-friendly” encouraging both new business and retention of existing businesses.
- V. Budget

- A. Review by September 1 the recommendations by the ABC and decide what changes will occur in the Budget process.

- B. By September 1 set a target % budget change, set the COLA and whether or not there are steps (subject to III section review).