



BARRINGTON, NH SELECT BOARD MINUTES

Monday, February 27, 2023

The Select Board meeting for Monday, February 27, 2023 began at 6:30pm. The meeting was held at the Barrington Town Hall, 4 Signature Drive, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Cappiello, and Town Administrator (TA) MacIver. Selectperson Saccoccia and Municipal Office Administrator (MOA) Caudle were in attendance remotely, and Selectperson Gibson was excused.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and called for Roll Call attendance. Cappiello – Present, Gibson – Not Present, Saccoccia – Present via remote participation, Bailey – Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:30pm. *Chairperson Mannschreck* led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. *Selectperson Cappiello* noted that two links in the TA Report were broken/incorrect. TA MacIver confirmed one was corrected and the second will be prior to next meeting.

Motion to approve the February 27, 2023 agenda by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye.. *The motion passed.*

PUBLIC COMMENT

6:32pm. *Public Comment is limited to three minutes per person, and 15 minutes total. Public Comment is not a discussion and commenters should not expect a response or two-way dialogue as the Select Board may not have discussed or taken a position on a matter. Chairperson Mannschreck read the rules of Public Comment.*

6:32pm. *Public Comment opened.*

Daniel Ayer, 334 Old Concord Turnpike spoke to his concern regarding the Town paying for additional services when staff are able to offer expertise.

Vice-Chair Bailey – Commended the Town’s Highway Department for their work keeping Barrington’s roads safe in the recent snowstorm(s).

6:35pm. There were no additional public comments. *Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS**State Representative – Cassandra Levesque**

6:35pm. Representative Levesque shared updates that several bills have been passed to the senate for review or will be further reviewed in the fall, as well as on subcommittees, including the general court subcommittee, of which she is a member. COAST is having difficulty hiring drivers due to the requirement and cost of obtaining a CDL.

TA MacIver explained the issue with the State pension plan funding which has been discussed previously.

There is a House Bill regarding guidelines for virtual meeting participation; this would impact House and Senate sessions as well as local meetings, including land use meetings.

Selectperson Cappiello asked for information regarding a state law regarding signage on state roads. Representative Levesque shared there was discussion but no bill she was aware of.

TA MacIver and Representative Levesque further discussed bills related to county commissioners representing specific towns rather than being at-large and relaxing standards for municipal broadband borrowing.

Vice-Chair Bailey encouraged Representative Levesque to support a casino bill should one come to the State House.

An executive hearing for a bill relating to family court will be coming up shortly, per **Representative Levesque**.

Selectperson Saccoccia asked about smaller casinos in New Hampshire; TA MacIver explained charities are the beneficiaries of those establishments.

School Board Liaison Report

6:58pm. The School Board representatives were unavailable for the meeting. Chair Mannschreck shared the school held their deliberative session on February 11th, and will have a meeting next Tuesday.

Acceptance of Overlook Circle – RSA 674:40-a III

6:58pm. On February 28, 2022 the Select Board held a hearing regarding the acceptance of Overlook Circle, and voted not to accept Overlook Circle as it was not built to the Town's standards. The residents of the road filed claims against the developer, engineers, and the Town relating to the future maintenance of Overlook Circle. The Town can choose to accept the road and will then be responsible for future maintenance. Thus far, the road has held up to three winters. A judge has ordered that the Town maintain the road for the 2022-2023 winter season.

7:00pm. Public Comment opened.

Daniel Ayer, 334 Old Concord Turnpike spoke to his concern regarding why staff and experts are being paid and not utilized and standards not being held to.

Jason Dennis, counsel for the Overlook Residents – stated the court ordered the Town to maintain the road for this winter. A final hearing was continued pending the results of tonight's hearing; if the Town did not decide to accept the road, it could be 30-60 days until a decision would be reached.

7:10pm. There were no additional public comments. *Public Comment closed.*

Motion to accept Overlook Circle pursuant to RSA 674:40-a III by Selectperson Saccoccia, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye.. *The motion passed.*

Issuance of a Building Permit on Rocky Point Road, a Private Road, for David Olds and Jennifer Miskis-Olds, Map 118 Lot 11

7:18pm. *Public Comment Opened.*

7:18pm. *There were no public comments. Public Comment closed..*

Motion to approve a waiver of the road improvement requirements (section III, c, vii, 4) of the class VI and Private Road Building Policy and to authorize the issuance of a building permit on Map 118 Lot 11 on Rocky Point Road by Selectperson Cappiello, seconded by Chairperson Mannschreck.

Vice-Chair Bailey asked if any others on the road have agreed to waive the standards? In the packet, approximately two dozen residents have signed a letter in support of the waiver request. The board discussed concerns for future residents and previous applications.

7:23pm. Selectperson Bailey requested the motion be moved.

Roll Call Vote: Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Acceptance of Housing Opportunity Planning Grant - \$25,000

7:24pm. *Public Comment Opened.*

Selectperson Saccoccia asked how this would be utilized. TA MacIver explained the Town regularly updates the Master Plan, and this would assist in the update of the Housing chapter update, so professionals could assist.

Kenneth Grant, - asked if acceptance of this funding require the Town to make concessions in the Master Plan at the State's request? **TA MacIver** explained members of the committee would be required to attend an academy presented by the State. **Mr. Grant** was concerned about workforce housing requirements. **Selectperson Cappiello** shared this funding would allow Barrington to better make the decision about what it needs.

7:32pm. There were no additional public comments. *Public Comment Closed.*

Motion to accept and expend the Housing Opportunity Planning grant in the amount of \$25,000 by Selectperson Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

CONSENT AGENDA

7:33pm. Motion to approve the Monday, February 27, 2023 Consent Agenda as presented by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

A. Meeting Minutes February 13, 2023

Motion to approve the February 13, 2023 minutes [as presented] - **Passed on the Consent Agenda.**

B. Previously Submitted/Signed Requests for Signature

- i. Accounts Payable Manifest 2023-205
- ii. Accounts Payable Manifest 2023-206
- iii. Accounts Payable Manifest 2023-207
- iv. Accounts Payable Manifest 2023-208
- v. Payroll Manifest 2023-104
- vi. Payroll Manifest 2023-105
- vii. Payroll Manifest 2023-106
- viii. Payroll Manifest 2023-107
- ix. Intent to Cut for Map 234 Lot 25-1
- x. Termination Agreement for Hard Rock Development, LLC.
- xi. Approved Meeting Minutes for January 10, 2023

Motion to authorize and sign the above-referenced documents (i-xi). - Passed on the Consent Agenda.

C. New Requests for Signature

- i. Accounts Payable Manifest 2023-209
- ii. Payroll Manifest 2023-108
- iii. Oath of Office for Officer Sardinha
- iv. Approved Meeting Minutes for January 23, 2023
- v. Approved Meeting Minutes for February 4, 2023

Motion to authorize and sign the above-referenced documents (i-v). - Passed on the Consent Agenda.

APPOINTMENTS

7:34pm. Each of these appointments will be considered for discussion today per the Select Board's appointment to Boards Procedure. They will be voted on at the March 6, 2023 meeting.

Vice-Chair Bailey asked if the Deputy Treasurer is required to have a domicile in the Town of Barrington? ***TA MacIver*** confirmed there is no residency requirement for Deputy Treasurer.

TA MacIver expressed his appreciation that there are so many qualified individuals interested in appointed positions and thanked those willing to be citizen volunteers.

Tax Collector – Linda Markiewicz

Appointed/hired in April of 2013 per RSA 669:15-17b, Tax Collector Markiewicz is seeking reappointment for a term of one year. This appointment will be presented for a vote at the March 6, 2023 meeting.

Town Treasurer – Peter Royce

Appointed as Town Treasurer since 2012, Peter Royce is seeking reappointment as Town Treasurer. Per RSA 41:26-e, the Treasurer needs to be appointed each year prior to Town Meeting. This one-year appointment will be presented for a vote at the March 6, 2023 meeting.

Deputy Town Treasurer – Tiffany Caudle

Appointed as Deputy Town Treasurer in response to an audit recommendation, Tiffany Caudle, a staff member, serves as second authorized signatory on the Town's accounts as the Town has been unable to maintain a citizen volunteer. This one-year appointment will be presented for a vote at the March 6, 2023 meeting.

Library Trustee – Melanie Haley

Melanie Haley is a current Library Trustee alternate seeking reappointment. This one-year appointment will be presented for a vote at the March 6, 2023 meeting.

Conservation Commission – Anne Melvin

Ann Melvin is a current Conservation Commission alternate seeking reappointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Conservation Commission – Daniel Cassidy

Daniel Cassidy is a current Conservation Commission member seeking reappointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Conservation Commission – Scott Heron

Scott Heron is a current Conservation Commission alternate seeking reappointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Conservation Commission – Jack Gale

Jack Gale is a current Conservation Commission member seeking reappointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Recreation Commission – Brian Collopy

Brian Collopy has attended a recent Recreation Commission meeting and has been recommended for appointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Strafford Regional Planning Commission – Matthew Towne

Matthew Towne has expressed interest in joining the Strafford Regional Planning Commission. John Huckins is currently serving on the commission with a term ending in July 2023, and has expressed he is willing to step down for an interested resident. This four-year appointment will be presented for a vote at the March 6, 2023 meeting.

Bob Tessier – Planning Board

Bob Tessier is a current Planning Board member seeking reappointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Planning Board - Robert “Buddy” Hackett

Robert “Buddy” Hackett is a current Planning Board member seeking reappointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Transfer Station and Recycling Center Review Committee – Deborah Clough

Deborah Clough has expressed interest in joining the Transfer Station and Recycling Center Review Committee. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Transfer Station and Recycling Center Review Committee – Mona LaPierre

Mona LaPierre has expressed interest in joining the Transfer Station and Recycling Center Review Committee. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Zoning Board of Adjustment – Andre Laprade

Andre Laprade is a current Zoning Board of Adjustment alternate seeking reappointment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

Zoning Board of Adjustment – Alexandra Simocko

Alexandra Simocko is interested in joining the Zoning Board of Adjustment. This three-year appointment will be presented for a vote at the March 6, 2023 meeting.

STAFF REPORTS**February Work Anniversaries**

7:39pm. TA MacIver presented the employees celebrating an anniversary in Barrington at the first meeting in February. Thank you for your dedication to the Town of Barrington!

Tyler Currier	Police Sergeant	4 Years
Daniel Brooks	Deputy Police Chief	3 Years
James Jennison	Deputy Building Inspector	1 Year

2023 Ballot Session Information

7:39pm. TA MacIver reviewed the information that has been made available for voters to consider ahead of Town Meeting on March 14, 2023. Information includes:

- www.barrington.nh.gov/2023VoterGuide
- www.barrington.nh.gov/2023budget
- www.barrington.nh.gov/tif
- www.barrington.nh.gov/2022PoliceNegotiations
- www.barrington.nh.gov/fiber
- www.barrington.nh.gov/2023noiseupdate
- [2023 Candidate Forum Video](#)
- [Absentee Ballot Request](#)

2023 Kids Voting Booth

7:43pm. In 2023, kids in Barrington will be voting on three important decisions: the 2024 dog tag color, the name of the new recreation van, as well as the name of the new highway dump truck. Name suggestions are being requested and will be whittled down to a few selections for the kids to vote!

Select Board Reorganization

7:46pm. The first order of business for the March 20, 2023 meeting will be election of Chair/Vice Chair.

Select Board Committee Assignments

7:47pm. At the April 10, 2023 meeting the Select Board chair will be announcing committee assignments for the year. Members are asked to express their interests to the chair ahead of that meeting.

Municipal Office Administrator Caudle

7:47pm. Speaking for MOA Caudle, TA MacIver requested a signature by Chair Mannschreck for the release document for the Rocky Point application.

OLD BUSINESS**Road Naming Request – Gooseneck Way**

7:47pm. At the January 23, 2023 meeting, the Select Board discussed a request to rename Gooseneck Lane to Sergeant Way in honor of Jesse Sherrill. At the request of the Select Board, the 18 households on the road were anonymously polled; responses were nine in favor of the change, four against. E-911 did not object to the name change.

Motion to rename Gooseneck Lane to Sergeant Way pursuant to the Select Board's authority granted by RSA 231:133 by Vice-Chair Bailey, seconded by Selectperson Saccoccia. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***

NEW BUSINESS**Community Center Grant Opportunity**

7:56pm. There have been many discussions involving developing a Town Center, specifically a municipal presence in the Town Center. Residents have consistently voiced support for a gathering place offering programs for children, families, adults, and seniors, with the needs describing a Community Center. TA MacIver has prepared wording for a grant application, and if the Select Board supports applications, will begin seeking out opportunities. Chair Mannschreck requested public comment:

Susan Gaudiello, Chair of the Library Trustees – There is a planning session scheduled for the end of March during which information will be solicited regarding the preferred location of the library among other questions. She reiterated that many communities have libraries and community centers in one building. She supported the attempt to obtain a grant; however, with no specific plans or voter approval in place, grant opportunities are limited.

Selectperson Saccoccia – Voiced concerns, including additional costs of a larger building, and the need for more solid information.

Daniel Ayer, 334 Old Concord Turnpike – Would like to see more direction, and voiced concerns about a TIF district.

TA MacIver clarified the request is whether the Select Board would like him to spend time in pursuit of grants. Also these grants and the TIF district are separate. He further explained how a TIF district works to provide funding.

Roger Gingrich, Peabody Way and Library Foundation – Clarified support of Town Administration is essential for successful grant applications. He asked who would do the programming for a Town Center? ***TA MacIver*** explained he proposes a community center including a library, with programming provided by the Library, Recreation, and community groups.

Kenneth Grant, 372 Parker Mountain Road – Cited a figure of 10,000 residents, and asked what number will be cited for support? ***TA MacIver*** explained the consistent message received from residents has been the want for a Town Center. Voters will decide if the TIF district is a good idea to achieve the Town Center vision including a civic use. Nearly ten sources exist that show Town support, including votes and surveys. ***Mr. Grant*** expressed his concern that stating there are 10,000 residents and they are in support would be misleading; he also asked about rules of procedure for use of the property. ***TA MacIver*** explained the Select Board could carry insurance to

cover those using the building, and rules and procedures for the building don't exist as the building doesn't exist.

Selectperson Saccoccia – cited passion and support in the community, noted they may need to hire a director for the community center. He would like further explanation and clarification regarding a library, community center, or combination.

Susan Gaudiello, Chair of the Library Trustees – shared at the meeting on the 24th, sustainability will be discussed. She supports having a combined library and community center, believing it will be more fiscally responsible.

Vice-Chair Bailey – Raised concerns for grants requiring matching funds. He asked what happens if the Town does not vote in support? **TA MacIver** explained a vote by citizens will be required.

Selectperson Saccoccia – asked how much time this would take away from his daily work? **TA MacIver** estimated two-three days. Selectperson Saccoccia supported applying for grants, without the assumption of approval.

Daniel Ayer – Asked about funding sources. **TA MacIver** explained any unanticipated revenue would need to be noticed and come before the Select Board.

Selectperson Cappiello – reminded all that the buildings in Town often need to go before the Town multiple times before approval.

Selectperson Cappiello supported TA MacIver spending time on the grant opportunities. Selectperson Saccoccia would like more clarification regarding library vs. community center. Chairperson Mannschreck supports the application. Vice-Chair Bailey does not support further time spent applying for grants until additional information is available.

Grounds Maintenance & Mowing

8:36pm. The school has informed the Town that other than the contracted cemetery maintenance, the school is unable to provide any additional grounds maintenance. For this year, staff are proposing a member of the Highway crew will complete the maintenance, with some equipment lent by other departments. A mower would cost approximately \$9,000, as quoted to the Facilities Manager. The Select Board could authorize using the Incident Fund, ARPA funds, or the NHRS rebate account to make this unanticipated purchase and allow the Town to complete their own mowing this year.

Motion to authorize the purchase of a mower up to \$10,000 to be spent from the NHRS rebate account by Vice-Chair Bailey, seconded by Selectperson Cappiello.

Selectperson Saccoccia suggested the amount be amended to \$12,000 to include maintenance of the mower. Vice-Chair Bailey agreed to amend the motion; Selectperson Cappiello retracted her second. Chairperson Mannschreck seconded the amended motion and called a vote to amend the

motion. **Roll Call Vote:** Cappiello: No, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***

Motion to authorize the purchase of a mower up to \$12,000 to be spent from the NHRS rebate account as previously motioned and voted. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***

SELECT PERSON REPORTS AND CONCERNS

8:44pm.

Selectperson Cappiello – The Planning Board has not met since the previous meeting, but the Master Plan Committee met and reviewed mapping. Fixed transportation in Barrington doesn't make sense in Barrington per the committee, but looking at transportation that is a direct response to consumers would be a better option.

Selectperson Saccoccia – Spring sports are coming up, as well as summer camp and before/after care opens on March 11 at 10am.

Vice-Chair Bailey – Had no new information.

Chairperson Mannschreck – School Board deliberative session encouraged a \$24 million budget article, as well as a new capital reserve account for civic experiences. There is one candidate for school board (Garth Svenson).

PUBLIC COMMENT

8:57pm. *Public Comment opened. Chair Mannschreck re-read the portion of the minutes relating to a single public comment.*

Matthew Amatucci, 42 Juniper Lane – Thanked the Board for the name change. He asked what the next step is in the name change process. **TA MacIver** explained everything going forward is administrative and the Town Offices will lead residents and staff as needed. He asked to serve as the liaison for the family moving forward.

Kenneth Grant and Daniel Ayer – both objected to the rule regarding only being able to speak at one public comment.

8:50pm. There were no additional public comments. *Public comment closed.*

NONPUBLIC SESSION

8:50pm. Motion to enter nonpublic session for personnel and reputation by Selectperson Saccoccia, seconded by Vice-Chair Bailey. All Aye. ***The motion passed.***

Present in nonpublic session were Selectperson Cappiello, Selectperson Saccoccia, Vice-Chair Bailey, Chairperson Mannschreck, and TA MacIver.

Reputation - Appointments

The Select Board discussed the slate of appointees to be considered for a vote on March 6, 2023. Members shared concerns and previous experiences with certain applicants.

Personnel – Employment Agreement

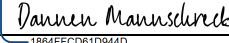
The Select Board discussed an extension to the Town Administrator Employment agreement to 2028.

9:43pm. Motion to exit non-public session by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***


RETURN TO PUBLIC SESSION & ADJOURNMENT

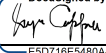
9:44pm. Motion to adjourn the February 27, 2023 Select Board meeting by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***

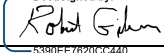
Links to all reviewed documents can be found in the [February 27, 2023 Town Administrator's Report](#).

DocuSigned by:

1864FFCD81D944D...
Selectperson D. Mannschreck

Selectperson G. Bailey

DocuSigned by:

7CC28393A3184D3...
Selectperson J. Saccoccia

DocuSigned by:

ESD716E5480A49C...
Selectperson J. Cappiello

DocuSigned by:

5380EE7620CC440...
Selectperson R. Gibson

April 17, 2023
Date Minutes Were Approved