



BARRINGTON, NH SELECT BOARD MINUTES

Monday, July 10, 2023

The Select Board meeting for Monday, July 10, 2023 began at 6:30pm. The meeting was held at Barrington Town Hall, 4 Signature Drive, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chair Cappiello, Vice-Chair Saccoccia, Selectperson Mannschreck, Selectperson Gibson, Selectperson Hardekopf, Town Administrator (TA) MacIver, and Municipal Office Administrator Caudle.

CALL TO ORDER, ROLL CALL ATTENDANCE

6:30pm. Chair Cappiello called the meeting to order and requested Roll Call attendance.

Hardekopf – Present, Gibson – Present, Mannschreck – Present, Saccoccia – Present, Cappiello – Present.

PLEDGE OF ALLEGIANCE

6:30pm. Chair Cappiello led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Selectperson Hardekopf requested tabling of item “G” in the consent agenda until the August meeting to allow questions regarding the request to be answered. *Motion to move item “G” to the August 14, 2023 Select Board meeting by Selectperson Hardekopf, seconded by Selectperson Gibson. Roll Call Vote: Hardekopf: Aye, Gibson: Aye, Mannschreck: Aye, Saccoccia: Aye, Cappiello: Aye. The motion passed.*

TA MacIver noted one requested addition; there is a state grant opportunity for current Barrington EMTs to be 100% reimbursed for advanced certification, or those not certified to become EMTs, but approval is needed by the Select Board to pursue the grant opportunity. *Motion to add “P” for advanced EMT licensing grant to the consent agenda by Selectperson Hardekopf, seconded by Vice-Chair Saccoccia. Roll Call Vote: Hardekopf: Aye, Gibson: Aye, Mannschreck: Aye, Saccoccia: Aye, Cappiello: Aye. The motion passed.*

Note: The verbal motion was for “O”, however, the intent was to add item “P”.

The agenda was accepted by consensus.

PUBLIC COMMENT

6:32pm. *Public Comment is limited to three minutes per person, and 15 minutes total. Public Comment is not a discussion and commenters should not expect a response or two-way dialogue as*

the Select Board may not have discussed or taken a position on a matter. Chair Cappiello read the rules of Public Comment.

6:33pm. *Public Comment opened.*

Robert Russell – 99 Tolend Road – Shared his complaints regarding signs in Town and demanded regular updates. Chair Cappiello confirmed that the complaints have been received. Mr. Russell went over three minutes and refused to cede public comment.

6:38pm. *Selectperson Mannschreck moved to recess, seconded by Vice-Chair Saccoccia. All agreed by consensus. **The motion passed.***

6:38pm. *The Select Board exited the room.*

6:45pm. [The Select Board returned to the table.](#)

Alexandra Simoko – 77 Brooks Road - Shared Mr. Russell had previously shared his intent to cause an issue if the Town's sign rules were enforced. She spoke to her support for the Board and the residents, and her being tired of the Town's time and money being wasted by Mr. Russell.

Peter Ramsey – 68 Village Place Drive – Spoke to his opinion Mr. Russell is being unfairly victimized and the Town's money is being wasted.

Chair Cappiello – Explained the Select Board invited Mr. Russell to meet to discuss the enforcement action. He has not responded.

6:49pm. There were no additional public comments. *Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS

School Board Liaison Report

6:49pm. The School Board representatives were not in attendance.

State Representative Heath Howard

6:50pm. Representative Heath Howard, 194 Old Ridge Road, Strafford thanked the Board for the second opportunity to speak, and shared that the budget was the most substantial recent vote. The Budget, which Representative Howard opposed, cut \$1.2 million to Barrington schools, with cuts to free and reduced lunch and removal of group two retirement benefits from the budget. He also opposed \$1.4 million to the Northern Border Alliance. He is looking to present bills to allow Internet Service Provider (ISP) ownership at the county level, changes to the therapeutic cannabis program, HB 345 and HB 350 were retained in the election law committee; 350 would enable ranked choice voting. He requested feedback from the Select Board regarding legislation.

Selectperson Hardekopf shared her wish for the State to codify right to reproductive freedom.

Selectperson Mannschreck asked about funding for childcare. Representative Howard shared that this year that won't be possible.

Chair Cappiello asked why if the state received \$35 million for childcare from pandemic there is nothing shown as a benefit as a result. One of our planning board members emailed all representatives regarding state and local laws around signage. Where is that? Representative Howard explained that would only be able to address public property, but he will follow up.

Old Settlers Road Culvert Replacement Public Information Meeting

6:56pm. Aaron Lachance, VP and Joe Ripley, Project Manager from Hoyle & Tanner gave a presentation regarding the Old Settlers Road Culvert project. They also shared progress has been swift on Greenhill Road! They're taking a 4-5 week break while they're waiting for materials.

During the presentation they provided information on the NHDOT municipal bridge aid program as well as the details of the Old Settlers Road culvert.

Selectperson Hardekopf asked what will happen with the funding as the costs have increased? TA MacIver explained the State will likely pick up the difference for their 80%, and the Town has a buffer available in funds as well.

7:15pm. *Public Comment opened.*

Collin Williams – Old Settlers Road – Asked why do this work? He’s lived on road 34 years, never seen a school bus drive up that road, maybe a fire truck, but there have been hundreds of logging trucks. Asked if the historic value been reviewed, doesn’t feel the bridge rebuild is necessary, and shared this is a significant amount of money to spend on this bridge when he doesn’t see a problem.

Bernard Dubois – Old Settlers Road – Stated there is no intention to further develop on the road. Mr. Dubois shared that he is a chemical engineer and could find five solutions to lessen the cost and solve the problem.

TA MacIver responded that in 2006, 2007, 2010, there were events that led to emergency responses for repairs following storm events. All were expensive, and emergency repair costs exceed preventative maintenance or repairs. The events caused the Town to complete a hydraulic study, and find solutions for a failure. Due to the hydraulic capacity upstream of Old Settlers Road, the State requires a natural-bottom structure sized for a 100-year storm event. It is this requirement which necessitates a bridge and prevents less-costly, in-kind, replacements. Fortunately, as this is a State requirement, there are funding opportunities to offset the cost. There was a preservation study required due to the state funding; some of the mill stones will be reused. Easements will be required for the trees in the right-of-way. Mr. Williams spoke again, sharing another culvert was added in the last repair, and the cost was less than \$1 million. TA MacIver shared he appreciated the perspective, however, emergency culverts are generally an un-permitted project not subject to many state regulations.

Tim Boodey – 97 Old Settlers Road – Shared he has been unable to drive through due to washout multiple times, and he supports replacement. He asked if the plans could be altered to have one wildlife shelf? Mr. Ripley explained Department of Environmental Services (DES)s requirements limit options. Wildlife shelves are 3’ wide each, and cost savings would be negligible.

7:30pm. Vice-Chair Saccoccia left the table.

7:30pm. There were no additional public comments. *Public Comment closed.*

The Select Board discussed possibly pursuing a warrant article for the bridge replacement and expressed support.

CONSENT AGENDA

7:31pm. During Agenda Review and Approval item “G” was removed, and item “P” was added (spoken as “O”).

7:32pm. Vice-Chair Saccoccia returned to the table.

*Motion to approve the Monday, July 10, 2023 Consent Agenda “A-F, H-O & P” as amended by Selectperson Mannschreck seconded by Selectperson Hardekopf. Roll Call Vote: Hardekopf: Aye, Gibson: Aye, Mannschreck: Aye, Saccoccia: Aye. **The motion passed.***

A. Meeting Minutes June 12, 2023

*Motion to approve the June 12, 2023 minutes. - **Passed on the Consent Agenda***

B. Meeting Minutes June 27, 2023

*Motion to approve the June 27, 2023 minutes. - **Passed on the Consent Agenda***

C. Previously Submitted/Signed Requests for Signature

- i. Accounts Payable Manifest 2023-225
- ii. Accounts Payable Manifest 2023-226
- iii. Accounts Payable Manifest 2023-227
- iv. Payroll Manifest 2023-124
- v. Payroll Manifest 2023-124B
- vi. Payroll Manifest 2023-124C
- vii. Payroll Manifest 2023-125
- viii. Payroll Manifest 2023-126
- ix. Class VI/Private Road Agreement for Map 106 Lot 4
- x. Oath of Office – Advisory Budget Committee – Scott Shepard
- xi. Oath of Office – Advisory Budget Committee – Bill Irving
- xii. Oath of Office – Advisory Budget Committee – Peter Royce
- xiii. 2023 Dog Warrant
- xiv. Grant Agreement for Radio Tower on Ramsdell
- xv. Intent to Cut Wood or Timber – Map 234 Lot 66
- xvi. May 22, 2023 Select Board Meeting Minutes
- xvii. Supplemental Warrant – Map 17 Lot 1 Sublot M-L
- xviii. 2022 Abatement Map 114 Lot 46

*Motion to authorize and sign the above-referenced documents (i-xviii). - **Passed on the Consent Agenda***

D. New Requests for Signature

- i. Accounts Payable Manifest 2023-228
- ii. Payroll Manifest 2023-127
- iii. DRA Annual Informational Form Re: PA-28 for 2024

*Motion to authorize and sign the above-referenced documents (i-iii). - **Passed on the Consent Agenda***

E. Fire Department Accept Donations - \$5,173.29

- i. The EMS Association has offered to donate a portable IV pump (including case and spare battery) valued at \$2,673.29.

- ii. The Firemen's Association has offered to donate a new outboard motor to the replace the current 1976 vintage outboard motor valued at \$2,500. The old motor would be disposed of pursuant to the Town's disposal policy.

*Motion to accept donations from the EMS and Firemen's Associations as presented.
- Passed on the Consent Agenda*

F. Volunteer Fire Assistance Grant - \$2,500

- i. The Fire Chief is interested in applying for a Volunteer Fire Assistance Grant in the amount of \$2,500. There is a 50% match requirement which would be funded from the operating budget. The grant will be used for forestry equipment (hose, tools, shirts, etc.).

Motion to authorize pursuit of a Volunteer Fire Assistance Grant in the amount of \$2,500. - Passed on the Consent Agenda

G. Library and Community Center Capital Reserve Utilization - \$40,000

- i. The Library Trustees have requested utilization of funds from the Library and Community Center Capital Reserve. The Select Board are the agents to expend. The current balance is approximately \$70,000.

- 1. Public Information Visioning Meeting - \$6,000

- a. See attached, [20230424_LibraryCommunityCenterCapitalReserveReq](#)

- 2. New Library Design and 105 Ramsdell Lane Retrofit Design - \$34,000

- a. See attached, [20230614_SMP_BPLLlibrary2023FeeProposal](#)

Motion to authorize up to \$40,000 from the Library and Community Center Capital Reserve account for design services from SMP Architecture. – Removed from the Consent Agenda during Agenda Approval and moved to the 8/14/2023 meeting.

H. Deputy Building Inspector Additional Hours through April 2024

- i. The Town has a well-planned succession management plan for the upcoming retirement of John Huckins as the Building Inspector. The Deputy (James Jennison) works 20 hours per week and continues to learn from John. Allowing Jamey to work up to 40 hours per week in a temporary/irregular capacity will provide additional time or John to transfer institutional knowledge to Jamey. This will allow for a more efficient transition when Jamey takes over as Building Inspector in 2024. The Town will follow all state and federal wage and hour laws as it relates to any additional hours worked.

Motion to allow the Deputy Building Inspector to work up to 40 hours per week in a temporary/irregular capacity through April of 2024. - Passed on the Consent Agenda

I. Create Barrington Community Power Committee per RSA 53-E

- i. Per RSA 53-E and consistent with Puc 2203.01, the Select Board is asked to form a Community Power Committee. This group will work as a subcommittee of the Energy Committee to consider community power aggregation for Barrington.
- ii. See attached, [20230710_EC_NotificationofFormationForm](#)

Motion to establish the Barrington Community Power Committee per RSA 53-E and consistent with Puc 2203.01. - Passed on the Consent Agenda

- J. Issuance of a Building Permit on Marsh Road, a Class VI Road, for Myles and Emma Kenneson, Map 247, Lot 28
 - i. See attached, [20230605 CVIPRAApp 247-28 Kenneson](#)
 - ii. This application is found to comply with the Town's [Class VI and Private Road Building Policy](#). As a Category 2 application, there are no road improvement requirements.

Motion to authorize the issuance of a building permit for Map 247, Lot 28 as proposed. - Passed on the Consent Agenda

- K. Highway Department Equipment Maintenance Plan
 - i. The Road Agent is working through equipment repairs in advance of the 2023-2024 snow season. It is important to note that these repairs are properly budgeted in the Highway Department Vehicle Maintenance line. Two of the projects are expected to come in just over the \$10,000 purchasing policy limit. To be on the safe side, the Road Agent is asking for a waiver to have these trucks repaired by the shops that have been working on them (opposed to advertising a bid for the specific repair). The third project is one where the Road Agent is proposing a repair alternative which is expected to cut the costs by 1/3. Details in the attached memo.
 - ii. See attached, [20230626 PurchasingPolicyWaiverReq Highway](#)

Motion to authorize the Road Agent to proceed as presented with the repairs to the 2018 F550, the 2004 International, and the 2018 F550, including waiving the purchasing policy to allow the repairs to be performed as scheduled. - Passed on the Consent Agenda

- L. Road Names – Pre-Approved List
 - i. Pursuant to [RSA 231:133](#), the Select Board has the authority to approve or deny road names, or change road names at its discretion, as recently occurred with Gooseneck Lane/Sergeant Way.
 - ii. A pre-approved list allows property owners and developers to select acceptable road names without the need for the delay of a Select Board review and approval. A list was previously approved in 2014. Staff, including Public Safety, Highway, as well as E911 have reviewed suggested pre-approved road names.
 - iii. See attached, [20230705 PreApprovedRoadNames Draft](#)

Motion to approve the proposed Pre-Approved Road Names List, authorize Town staff to assign appropriate suffixes, and should conflicts arise with any pre-approved names, allow staff to remove names from the pre-approved list. - Passed on the Consent Agenda

- M. Electricity Supply Contract 12/2023 through 12/2024
 - i. The Town's electricity generation rates and contracts are advised by our energy consultant (and resident), Doug Langdon of Axsess Energy. In January of 2022 the Town's 36-month electricity generation contract (\$0.0797/kWh) expired. That contract proved to be very beneficial to the Town. Unfortunately, the energy market has been very unstable since January

of 2022. After the end of the 36-month contract, the Town reverted to the default Eversource rate. In September of 2022, the Town entered a 14-month contract at \$0.17086/kWh.

- ii. As we look ahead to the current supply contract expiring in December, now is the time to look at a new contract. Based on the volatility of the energy market, a 12-month contract seems most responsible. The benefit of contracted electricity generation is stability and the ability to budget.
- iii. As of June 30, 2023, NextEra Energy Services offered the most attractive 12-month contract at \$0.10556/kWh. The Eversource default rate is \$0.126/kWh.

Motion to authorize entering a 12-month electricity generation contract brokered by Axsess Energy at the prevailing rate on July 11, 2023. - Passed on the Consent Agenda

N. Propane Contract through June 30, 2024

- i. The Facilities Manager has worked with Eastern Propane to secure a fixed contract price of \$1.84 per gallon for up to 10,884 gallons through June 30, 2024
- ii. See attached, [20230531_EasternPropaneQuote](#)

Motion to accept the Eastern Propane contract as presented. - Passed on the Consent Agenda

O. FuRRR Donations at the Transfer Station

- i. Emma Bilodeau is a resident and senior at Coe Brown, who will be collecting donations for [FuRRR](#), a local non-profit, no-kill feline rescue group, as her senior project. She has requested permission to have a table for donation collection at the Transfer Station on Saturday, September 9, 2023. Erin Paradis, Transfer Station Administrator, has agreed to the date and table for collection and will work with Emma for acceptable placement.

Motion to allow Emma Bilodeau to hold a collection at the Transfer Station on Saturday, September 9, 2023 to collect donations for FuRRR. - Passed on the Consent Agenda

P. State Grant Opportunity - EMTs

- i. This opportunity for current Barrington EMTs to be 100% reimbursed for advanced certification, or those not certified to become EMTs to be reimbursed for certification, was added to the Consent Agenda during Agenda Approval.

Motion to authorize the Fire Chief to pursue the grant opportunity as presented and to allow the Town Administrator to sign all necessary grant paperwork. - Passed on the Consent Agenda

APPOINTMENTS

Housing Master Plan Chapter Steering Committee – Gilbert Smith

7:33pm. Mr. Smith has joined the Housing Master Plan Chapter Steering Committee. No vote is needed.

Energy Committee – Cynthia (Cindy) Hoisington

7:33pm. Dr. Cynthia Hoisington is seeking appointment to the Energy Committee as an alternate with a term expiring in 2026 proposed.

Pursuant to the Select Board's Appointment Procedure, this appointment was presented for discussion at the June 12, 2023 meeting.

Motion to appoint Cynthia (Cindy) Hoisington as an alternate member of the Energy Committee with a term expiring in 2026 by Selectperson Hardekopf, seconded by Selectperson Mannschreck. Roll Call Vote: Hardekopf: Aye, Gibson: Aye, Mannschreck: Aye, Saccoccia: Aye, Cappiello: Aye. The motion passed.

Energy Committee – Matthew Towne

7:34pm. Mr. Towne is seeking appointment as an alternate member on the Energy Committee with a term expiring in March of 2026.

Pursuant to the Select Board's Appointment Procedure, this appointment will be presented for a vote at the August 14, 2023 meeting.

Recreation Commission – Fredrik Testor

7:34pm. Mr. Testor is seeking appointment as an alternate member on the Energy Committee with a term expiring in March of 2026.

Pursuant to the Select Board's Appointment Procedure, this appointment will be presented for a vote at the August 14, 2023 meeting.

STAFF REPORTS

July Work Anniversaries

7:35pm. TA MacIver presented the employees celebrating an anniversary in Barrington. Thank you for your dedication to the Town of Barrington!

Jessica Tennis	Recreation Director	18 Years
Seth Wentworth	Fire/EMS	14 Years
Joshua Turner	Per-Diem Police Officer	1 Year
Kathleen McCarthy	Library Desk Clerk	1 Year

Training Opportunities

7:36pm. TA MacIver shared two upcoming training opportunities:

1. [July 12, 2023 – Exploring Current Trends in Citizen Engagement](#)
2. [July 20, 2023 – The Workings of a Planning Board Webinar](#)

Formal Strategic Planning Session and Goal Setting Recap

7:37pm. TA MacIver provided an overview of the discussion at the [Strategic Planning Session](#). The Facilitator is preparing a summary document from the session which will be reviewed at the August 14, 2023 Select Board Meeting, and one-year action items will be brought before the board at upcoming meetings. The Board also tentatively agreed to an additional work session in December.

Selectperson Gibson requested a calendar of dates for various items. TA MacIver explained there is one in the budget binder; however, additional information could be added. He'll work to enhance the calendar.

Municipal Office Administrator Caudle

Request for Signatures

7:39pm. MOA Caudle requested signatures on the appointment approved previously in the meeting, as well as Agreement and Releases for a Class VI/Private Road permit.

OLD BUSINESS**Bending Brook Subdivision Open Space Recommendations**

7:40pm. TA MacIver provided a brief overview regarding the Bending Brook Subdivision and previous analysis completed and provided to the Town. He provided the Board with a [memo](#) received from CMA Engineers regarding acceptance of the open space. He read from the memo as well as updates regarding recommendations received earlier the day of this meeting.

Joe Falzone, developer, discussed some of the recommendations would not be possible to meet, while others were negotiable. He provided details and answered questions from the Select Board.

The Board discussed the removal of stumps, the ability to dispose of stumps on site or haul off site after being chipped. Also an option to having a “stump dump” not on town’s property.

The developer is building a parking area, but there is no maintenance plan.

There was a discussion of possibly creating bark mulch on site from stumps. The Select Board agreed if the stumps are left on site, they cannot be on Town property. If they’re buried on site, they should be on a portion of site not owned by Town and in a mutually agreed upon location, on one-acre retained by the developer.

*Motion to consider acceptance of the Bending Brook Subdivision open space subject to the recommendations provided by CMA Engineers in their June 23, 2023 memo, as amended by the Select Board July 10, 2023 by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. Roll Call Vote: Hardekopf: Aye, Gibson: Aye, Mannschreck: Aye, Saccoccia: Aye, Cappiello: Aye. **The motion passed.***

NEW BUSINESS**Town Center: Lot for Sale and TIF District Reevaluation**

8:14pm. There is a lot for sale in the “Town Center” area. During the Strategic Planning session, the Select Board discussed the possibility of creating a Tax Increment Financing (TIF) district to purchase this property, as well as possibilities for development.

Vice-Chair Saccoccia stressed his support for this property and the TIF district. The Board discussed the wants of residents in Barrington, especially for the Town Center, and using the TIF district to create the center.

The Select Board agreed they are in support of presenting the purchase of this property to voters in 2024 and would like to explore what would the proposal look like.

The Select Board would like updates on the TIF district each meeting. They discussed homework, how to do outreach, who to talk to, as well as asking the community what they’d like to see, possibly doing a charette at one of the final community concert series.

2022 Financial Audit

8:32pm. *Selectperson Saccoccia left the table.*

8:34pm. *Selectperson Saccoccia returned.*

TA MacIver reviewed the feedback from the auditors and gave credit to Finance Administrator Amy Doherty for continually providing process improvements. Information about the 2022 Audit is available on the [Town’s website](#).

Best practice is to change auditors every 3-5 years for an auditor, this is the third year with this auditor. The Select Board did not object to a bid being put out for new auditor.

An update on the Town's Unassigned Fund Balance was provided by TA MacIver.

2024 Elections and Additional Poll Pads – Budget Impact

8:38pm. The Town Clerk has provided a [memo](#) regarding renting additional poll pads for the 2024 elections. The poll pads have kept check-in lines brief and have had a successful implementation. The request will be included in the 2024 budget.

Fire Department 2023 Budget Utilization and 2024 Overtime Budget Expectations

8:40pm. Fire Chief Walker shared with the Board that the overtime budget will be overspent; however the department should remain within the total approved budget. The overtime line will be increased next year. He explained the Fire Department is currently running short-staffed with one full-time position open and few applicants. The overtime budget was spent by March this year. To maintain current staff, there will continue to be an overage in the overtime budget; staff want overtime hours.

SELECT BOARD REPORTS AND CONCERNS

8:47pm.

Selectperson Hardekopf – First Master Plan Housing meeting was held, approximately half of the questions were reviewed. The Strafford Regional Planning Commission coordinator was very effective. The ZBA approved a variance for a replacement of a mobile home on Kelly Road. The owners of a property on Winkley Pond Road requested an old farmhouse be converted into an ADA-compliant home on bottom floor with secondary 1,000 square foot dwelling on second floor; the requested variance was approved.

Selectperson Gibson – The Energy Committee met last Thursday, focus on community power of New Hampshire and aggregate plan to be presented to the Select Board. The group had a guest presenter: Katrin Kasper with Clean Energy New Hampshire; she is a member of the Select Board in Lee and an Energy Committee member.

Selectperson Mannschreck – Library Trustees met on June 20th and discussed changing hours, finances, potential policy changes, also developed a challenged materials policy. New library building committee is expecting a \$6.5 million building. The next meeting is scheduled for July 18th. The Transfer Station Committee met and discussed composting, possibility of a new transfer station. Their next meeting is July 18th. The School Board's next meeting is July 25th and is a strategic planning session. There is a composting class available to the community on July 18th at the highway department.

TA MacIver explained that reducing composting weight reduces the cost to the Town for disposal.

Selectperson Hardekopf explained that the local disposal facility will be closing. It's best for residents to change habits now to reduce future costs as they will only go up.

Vice-Chair Saccoccia – The Technology Committee discussed phone issues that required troubleshooting. Class VI/Private Roads Committee voted chair Ron Allard, Vice-Chair Rick Walker. Selectperson Saccoccia attended two library building committee meetings; there are

challenges to overcome. The Recreation Department's Summer concert series starts Thursday, with music, food trucks, and a food and water station by George Calef's Fine Foods.

Chair Cappiello – The Planning Board is looking for public input on subdivision regulation updates. Some sections have been updated. Updates to the Land Use and Transportation chapters in the Master Plan were approved. Chair Cappiello questioned how to implement the changes.

PUBLIC COMMENT

9:00pm. *Public Comment opened.*

Jim Saccoccia - 21 James Henry Drive – Encouraged residents to find valid sources of facts before forming opinions. Disputed the “Walking Tall” stories.

Police Chief George Joy – Reminded residents that [RSA 644:2](#) regarding disorderly conduct still exists; the Town's [noise ordinance](#) does not supersede it. He encouraged residents to call the police department with any questions.

9:03pm. There were no additional public comments. *Public comment closed.*

NONPUBLIC SESSION

9:03pm. Motion to enter nonpublic session for the purposes of reputation, personnel, and legal by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia. *Roll Call Vote: Hardekopf: Aye, Gibson: Aye, Mannschreck: Aye, Saccoccia: Aye, Cappiello: Aye. The motion passed.*

There was a brief recess to clear the room.

9:09pm. Present in nonpublic session were Chair Cappiello, Vice-Chair Saccoccia, Selectperson Mannschreck, Selectperson Gibson, Selectperson Hardekopf, TA MacIver, and MOA Caudle.

Communication to and from Select Board Members

9:09pm. The Board discussed legal recommendations regarding how communication from residents should be shared among members as well as with the Town Administrator to ensure compliance with applicable statutes.

Highway Department Union

9:15pm. TA MacIver provided an update to the Board regarding the upcoming vote for the proposed Highway Department Collective Bargaining Unit. The Select Board discussed and approved by consensus a letter to the employees who will be voting on the Highway/Transfer Station Collective Bargaining representation.

Deed Waiver/Abatement Request – Map 20 Lot 70

9:20pm. The Board considered an abatement request from an individual who, due to an administrative error, did not have a zero-tax bill in 2020, which would have prevented tax deeding in 2023. \$842 is what the individual would have owed in taxes for 2021 and 2022 if the exemption had been properly applied. The individual has paid \$213 for the 2023 first-half bill and has agreed to enter a payment plan for any remaining balance.

Motion to abate any taxes, interest, and fees exceeding \$842 for the tax years 2020 through the first tax bill of 2023 by Selectperson Hardekopf, seconded by Selectperson Mannschreck. All aye. *The motion passed.*

Note: The deed waiver is unnecessary as the 2020 tax bill was fully abated.

Abatement Request – Map 17 Lot 19

9:25pm. The Board considered an abatement request from an individual who did not resubmit exemption paperwork by the deadline due to extenuating circumstances.

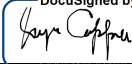
Motion to abate the full amount of \$1,155.62 plus interest and penalties accrued for Map 17 Lot 19 By Selectperson Mannschreck, seconded by Selectperson Hardekopf. All aye. ***The motion passed.***

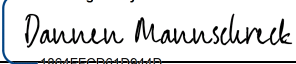
9:30pm. Motion to exit nonpublic session and return to public session by Vice-Chair Saccoccia, seconded by Selectperson Mannschreck. All aye. ***The motion passed.***

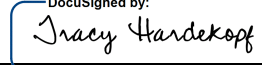
RETURN TO PUBLIC SESSION AND ADJOURNMENT

9:32pm. Motion to adjourn the July 10, 2023 Select Board meeting by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia. All aye. ***The motion passed.***

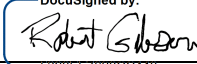
Additional information and links to all reviewed documents can be found in the June 12, 2023 Town Administrator's Report. The next meeting will be held on July 10, 2023.

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Chairperson Joyce Cappiello

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Selectperson D. Mannschreck

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Selectperson T. Hardekopf

Vice-Chair J. Saccoccia

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Selectperson R. Gibson

August 14, 2023
Date Minutes Were Approved