



BARRINGTON, NH SELECT BOARD MINUTES

Monday, March 6, 2023

The Select Board meeting for Monday, March 6, 2023 began at 6:30pm. The meeting was held at the Barrington Town Hall, 4 Signature Drive, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Cappiello, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator Caudle. Selectperson Saccoccia was in attendance remotely.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and called for Roll Call attendance. Cappiello – Present, Gibson – Present, Saccoccia – Present via remote participation, Bailey – Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:30pm. *Chairperson Mannschreck* led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Motion to approve the March 6, 2023 Select Board meeting agenda by Vice-Chair Bailey, seconded by Selectperson Saccoccia.

Vice-Chair Bailey expressed his opposition to approval of item G under Appointments.

The Select Board discussed moving Appointments to the Consent Agenda.

Vice-Chair Bailey motioned to move all but item G under Appointments to the Consent Agenda; Selectperson Saccoccia seconded. The Board did not agree by consensus.

The Select Board unanimously agreed to add to the Consent Agenda approval for TA MacIver to approve amendments to the Greenhill Bridge project up to \$10,000.

Roll Call Vote: Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye.
The motion passed.

PUBLIC COMMENT

6:35pm. *Public Comment is limited to three minutes per person, and 15 minutes total. Public Comment is not a discussion and commenters should not expect a response or two-way dialogue as the Select Board may not have discussed or taken a position on a matter. Chairperson Mannschreck read the rules of Public Comment.*

6:35pm. *Public Comment opened.*

Tracy Hardekopf, 48 Stone Farm Rd Thanked Vice-Chair Bailey for his years of service on the Select Board and various other boards as well as his commitment to help with the homeless population and veterans. She also thanked Mr. Bailey's wife, Jean for her support. Additionally,

she encouraged all to come out to vote on the 14th and to attend the Library session on Saturday, March 25th and donated vote buttons for the kid's vote.

Kenneth Grant, 372 Parker Mountain Road – Would like to ask applicants for positions in Town if they are citizens in the new questionnaire that is on the agenda, and reiterated his concern that applicants use legal names on the form.

TA MacIver shared that per Mr. Grant's previous concerns, the Appointment to Boards Policy was amended to require the use of the applicant's legal name.

6:43pm. There were no additional public comments. *Public Comment closed.*

Proclamation – George Bailey

6:43pm. Chairperson Mannschreck read a proclamation for Vice-Chair Bailey's retirement, and thanked him for his service. Selectperson Bailey was presented with a proclamation and plaque, as well as flowers for his wife, Jean.

PUBLIC HEARINGS AND INVITED GUESTS

State Senator – David Watters

6:47pm. Senator Watters also thanked Vice-Chair Bailey, introduced himself, and provided a brief review of multiple bills, including those relating to Medicaid funding, mental health, and groundwater issues. He discussed SB 167, regarding a pilot program and funding for use of hydrogen for fuel, as well as a harm reduction program for substance abuse.

Vice-Chair Bailey asked about cemeteries (SB 11) and burial markers, as well as the protection of slave cemeteries. **Senator Watters** explained the bill builds on existing protections, requires consultation with descendant community or a representative regarding appropriate treatment of graves.

Vice-Chair Bailey asked if anything will be done with properties involved in WW2-era dumping, or payment into retirement or payment of medical benefits in retirement?

Selectperson Saccoccia asked if there is any additional threat to whales in relation to offshore wind farms? **Senator Watters** relayed the recent strandings appear to be due to ship strikes; additional studies will be required before any of these floating towers would be erected. The bill would allow State to oversee 3-200 miles offshore.

Retention of Public Safety officers, as well as mental health resources, particularly for those individuals, were discussed.

TA MacIver explained Municipalities and the cost of benefits, the need to pay Police Officers and Firefighters more to increase recruitment and retention.

Chair Mannschreck shared his support for the Strafford County Commissioners to be from smaller communities (HB 270).

Selectperson Gibson thanked Senator Watters for his work with energy, which **Senator Watters** discussed.

School Board Liaison Report

7:24pm. The School Board representatives were unavailable for the meeting. **Chair Mannschreck** shared the School Board has not met since the prior Select Board meeting, but is scheduled to meet on March 7th.

CONSENT AGENDA

7:24pm. Motion to approve the Monday, March 6, 2023 Consent Agenda as presented by Selectperson Cappiello, seconded by Selectperson Gibson. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***

A. Previously Submitted/Signed Requests for Signature

- i. Agreement and Release for Map 118, Lot 11

Motion to authorize and sign the above-referenced documents (i). - Passed on the Consent Agenda.

B. New Requests for Signature

- i. Town Administrator Employment Agreement 2023-2028
- ii. Accounts Payable Manifest 2023-210
- iii. Payroll Manifest 2023-109

Motion to authorize and sign the above-referenced documents (i-iii). - Passed on the Consent Agenda.

C. Highway Equipment Bid Process Waiver

- i. No bids were received for the one-ton cab and chassis. The Road Agent [submitted a memo](#) to the Select Board in response.

Motion to waive the bid process for the purchase of a new one-ton cab and chassis and allow the Road Agent to secure direct quotes as described. - Passed on the Consent Agenda.

D. Cookie Booths at the Transfer Station

- i. Cookie Booth sales begin February 9, 2023 and end March 20, 2023. The Select Board approved cookie booths at the February 13, 2023 meeting. Due to inclement weather, booth sales may be extended. The Select Board is asked to extend the approved timeframe, as well as to allow booths during any public hours (not limited to Saturdays).

Motion to allow Girl Scout cookie booths to be held at the Transfer Station during public hours through April 1, 2023. - Passed on the Consent Agenda.

E. Locality Equipment Grant Match

- i. On March 28, 2022 the Select Board authorized the pursuit of a \$50,000 grant to acquire a power stretcher and replacement AEDs, with a required \$5,000 match from the Town. The equipment has been purchased.

Motion to authorize up to \$5,000 from the Fire and Rescue Capital Reserve to match grant funds used to purchase a power stretcher and replacement AEDs. - Passed on the Consent Agenda.

F. Greenhill Bridge Authorization

- i. During the completion Greenhill Bridge project, amendments and increases in cost may be necessary. To expedite the process, the Select Board is asked to authorize the Town Administrator to approve contract amendments and expenditures up to \$10,000.

Motion to authorize the Town Administrator to approve amendments to the Greenhill Bridge project up to \$10,000. - Passed on the Consent Agenda

APPOINTMENTS

Tax Collector – Linda Markiewicz

7:24pm. Appointed/hired in April of 2013 per RSA 669:15-17b, Tax Collector Markiewicz is seeking reappointment for a term of one year. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Linda Markiewicz as the Tax Collector with a term expiring in 2024 by Selectperson Gibson, seconded by Vice-Chair Bailey. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Town Treasurer – Peter Royce

7:25pm. Appointed as Town Treasurer since 2012, Peter Royce is seeking reappointment as Town Treasurer. Per RSA 41:26-e, the Treasurer needs to be appointed each year prior to Town Meeting. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Peter Royce as Town Treasurer with a term expiring in 2024 by Selectperson Saccoccia, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Deputy Town Treasurer – Tiffany Caudle

7:25pm. Appointed as Deputy Town Treasurer in response to an audit recommendation, Tiffany Caudle, a staff member, serves as second authorized signatory on the Town's accounts as the Town has been unable to maintain a citizen volunteer. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Tiffany Caudle as Deputy Town Treasurer with a term expiring in 2024 by Selectperson Saccoccia, seconded by Vice-Chair Bailey. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Library Trustee – Melanie Haley

7:26pm. Melanie Haley is a current Library Trustee alternate seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Melanie Haley as an alternate Library Trustee with a term expiring in 2024 by Selectperson Saccoccia, seconded by Selectperson Gibson. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Conservation Commission – Anne Melvin

7:26pm. Ann Melvin is a current Conservation Commission alternate seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Anne Melvin as an alternate Conservation Commission member with a term expiring in 2026 by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Conservation Commission – Daniel Cassidy

7:27pm. Daniel Cassidy is a current Conservation Commission member seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Daniel Cassidy as a Conservation Commission member with a term expiring in 2026 by Selectperson Saccoccia, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Conservation Commission – Scott Heron

7:27pm. Scott Heron is a current Conservation Commission alternate seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Scott Heron as a Conservation Commission alternate with a term expiring in 2026 by Selectperson Cappiello, seconded by Vice-Chair Bailey. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Conservation Commission – Jack Gale

7:28pm. Jack Gale is a current Conservation Commission member seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Jack Gale as a Conservation Commission member with a term expiring in 2026 by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Recreation Commission – Brian Collopy

7:28pm. Brian Collopy has attended a recent Recreation Commission meeting and has been recommended for appointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to appoint Brian Collopy as a Recreation Commission member with a term expiring in 2026 by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Strafford Regional Planning Commission – Matthew Towne

7:29pm. Matthew Towne has expressed interest in joining the Strafford Regional Planning Commission. John Huckins is currently serving on the commission with a term ending in July 2023, and has expressed he is willing to step down for an interested resident. This appointment was presented for discussion at the February 6, 2023 meeting.

Vice-Chair Bailey stated he opposes the appointment as he does not believe the appointment will be beneficial for the Town. *Selectperson Cappiello* shared her belief Mr. Towne has the expertise to represent the Town well.

Motion to appoint Matthew Towne as one of Barrington's representatives to Strafford Regional Planning Commission with a term expiring in 2027 by Selectperson Cappiello, seconded by Selectperson Gibson. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: No, Saccoccia: No, Mannschreck: Aye. *The motion passed.*

Bob Tessier – Planning Board

7:30pm. Bob Tessier is a current Planning Board member seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Bob Tessier as a Planning Board member with a term expiring in 2026 by Selectperson Cappiello, seconded by Vice-Chair Bailey. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Planning Board - Robert "Buddy" Hackett

7:30pm. Robert "Buddy" Hackett is a current Planning Board member seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Robert "Buddy" Hackett as a Planning Board member with a term expiring in 2026 by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Transfer Station and Recycling Center Review Committee – Deborah Clough

7:30pm. Deborah Clough has expressed interest in joining the Transfer Station and Recycling Center Review Committee. This appointment was presented for discussion at the February 6, 2023 meeting. **TA MacIver** explained that this appointment and the appointment for Mona LaPierre should be alternate appointments, not full as listed on the TA Report.

Motion to appoint Deborah Clough as an alternate member of the Transfer Station and Recycling Center Committee with a term expiring in 2024 by Vice-Chair Bailey, seconded by Selectperson Gibson. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Transfer Station and Recycling Center Review Committee – Mona LaPierre

7:31pm. Mona LaPierre has expressed interest in joining the Transfer Station and Recycling Center Review Committee. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to appoint Mona LaPierre as an alternate member of the Transfer Station and Recycling Center Committee with a term expiring in 2024 by Selectperson Cappiello, seconded by Vice-Chair Bailey. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Transfer Station and Recycling Center Review Committee – Aubrey (Pat) Mead

7:32pm. Aubrey (Pat) Mead is a current member of the Transfer Station and Recycling Center Review Committee and is seeking reappointment. This appointment will be presented for a vote at the March 20, 2023 meeting.

The Select Board discussed length of alternate appointments, some being one year, others three years maximum. **Vice-Chair Bailey** shared that past practice had been to appoint alternates for one year initially, and then three year appointments to follow unless statute requires otherwise. **TA MacIver** will research and report back to the Board at the next meeting.

Zoning Board of Adjustment – Andre Laprade

7:34pm. Andre Laprade is a current Zoning Board of Adjustment alternate seeking reappointment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to reappoint Andre Laprade as a Zoning Board of adjustment alternate with a term expiring in 2026 by Vice-Chair Bailey, seconded by Selectperson Saccoccia. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. *The motion passed.*

Zoning Board of Adjustment – Alexandra Simocko

7:35pm. Alexandra Simocko is interested in joining the Zoning Board of Adjustment. This appointment was presented for discussion at the February 6, 2023 meeting.

Motion to appoint Alexandra Simocko as a member of Zoning Board of Adjustment with a term expiring in 2026 by Vice-Chair Bailey, seconded by Selectperson Cappiello. **Roll Call Vote:** Cappiello: Aye, Gibson: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***

STAFF REPORTS**March Work Anniversaries**

7:36pm. TA MacIver presented the employees celebrating an anniversary in Barrington. Thank you for your dedication to the Town of Barrington!

Steven Paul	Highway Department	23 Years
Eric Lenzi	Assistant Fire Chief	22 Years
Peter Royce	Treasurer	18 Years
Larry Coon	Fire/EMS	17 Years
Will Lenharth	Fire/EMS	17 Years
Amanda Barber	Police Sergeant	7 Years
Vanessa Price	Town Planner	1 Year
Ian Watt	Fire/EMS	1 Year

2023 Ballot Session Information

7:37pm. TA MacIver reviewed the information that has been made available for voters to consider ahead of Town Meeting on March 14, 2023. Information includes:

- www.barrington.nh.gov/2023VoterGuide
- www.barrington.nh.gov/2023budget
- www.barrington.nh.gov/tif
- www.barrington.nh.gov/2022PoliceNegotiations
- www.barrington.nh.gov/fiber
- www.barrington.nh.gov/2023noiseupdate
- [2023 Candidate Forum Video](#)
- [Absentee Ballot Request](#)

Additionally, staff have taken many steps to ensure information is available to residents regarding the upcoming vote, including:

- [2023 Town Meeting Voter Guide](#)
- Blue election-style VOTE signs at strategic locations around Town.
- Informational Postcards which were delivered to mailboxes last week.
- A sign installed adjacent to Community Way, letting residents know that the Town Center is on the ballot, Article 9.
- We have mailed letters to the property owners in the proposed TIF District providing information and a line of communication to ensure they understand what is being proposed.

Finally, the Select Board discussed availability on voting day; schedule gaps will be filled by pro-tem appointments. Selectperson Saccoccia is scheduled 8am-10am, Selectperson Cappiello from 10am-12:30pm, Vice-Chair Bailey 12:30pm-4pm, Chair Mannschreck 4pm-6:30pm, and Selectperson Gibson from approximately 4pm onward.

2023 Kids Voting Booth

7:43pm. In 2023, kids in Barrington will be voting on three important decisions: the 2024 dog tag color, the name of the new recreation van, as well as the name of the new highway dump truck. Name suggestions are being requested and will be whittled down to a few selections for the kids to vote! Staff will review and select a handful of names for the kids to vote on. Barrington's old wooden ballot box will be used for submitting votes, kids will be registering by signing in on a banner, and there is a Town backdrop for photos. *TA MacIver* has been in contact with news outlets regarding the vote.

Jack Gale suggested the vote, citing a Town elsewhere that had done a similar event. Classes in Town have been involved, offering name suggestions and encouraging the kids to come and vote on Town Meeting day!

Select Board Reorganization

7:45pm. The first order of business for the March 20, 2023 meeting will be election of Chair/Vice Chair.

Select Board Committee Assignments

7:45pm. At the April 10, 2023 meeting the Select Board chair will be announcing committee assignments for the year. Members are asked to express their interests to the chair ahead of that meeting.

Municipal Office Administrator Caudle

7:45pm. *MOA Caudle* shared a Docusign request will be sent on Thursday including all the approved oaths. Additionally, the Select Board was asked to sign a copy of the 2022 Town Report, a recent tradition.

OLD BUSINESS

There was no Old Business on the agenda.

NEW BUSINESS

Update Appointments to Boards Procedure

7:47pm. The Select Board adopted an Appointments to Boards Procedure on July 26, 2021, which was amended on January 23, 2023. The Select Board expressed interest in developing a series of questions and interview for new applicants. Proposed questions include:

1. Why do you think this volunteer opportunity is a good fit for you? Why are you interested in this position?
2. What makes you a good fit for this position? What skills will you bring to this position?
3. What do you know about the board/committee?
4. What motivates you to volunteer for this position?
5. What do you hope to get out of the volunteering experience?
6. What is your greatest strength? How does it help you volunteer?
7. Tell me about a time you worked as part of a team.

8. What has been your favorite part of being a volunteer?
9. How much time can you dedicate each week/month/year to volunteering with our organization?
10. Do you have any questions?

The Board discussed other applicant processes, such as background checks, including whether an individual is a citizen, etc. The Town's attorney previously reviewed the appointments policy, TA MacIver offered to request they review the questions.

SELECT PERSON REPORTS AND CONCERNS

7:52pm.

Selectperson Gibson – Conservation Commission has been quiet, Energy Committee is working on updating the website and discussing community power, and Revision Energy will be presenting at an upcoming meeting regarding municipal solar installation.

Selectperson Cappiello – The Planning Board has not met since the previous meeting, nor the Technology Committee. The Steering Committee for Land Use met this afternoon. The group reviewed the data and are creating goals and objectives.

Selectperson Saccoccia – Had no new information from the Recreation Department.

Vice-Chair Bailey – Had no new information to share.

Chairperson Mannschreck – School Board meets tomorrow, the ABC is unlikely to meet until later this year, and the Transfer Station and Recycling Center Committee is scheduled to meet at the end of March. The Committee is working on ways to encourage additional community involvement and outreach.

PUBLIC COMMENT

7:56pm. *Public Comment opened. Chair Mannschreck reminded all present of the rules of Public Comment.*

Fire Chief Rick Walker – Thanked Vice-Chair Bailey for his service, as well as the rest of the Board for their work for the residents of Barrington.

Vice-Chair Bailey – Thanked all for their work over the years, as well as the voters for their support over the years.

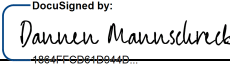
Chair Mannschreck – Thanked the Transfer Station employees for coming in to work on Sunday as the Transfer Station was closed on Saturday due to inclement weather.

7:59pm. There were no additional public comments. *Public comment closed.*

ADJOURNMENT


7:59pm. Motion to adjourn the March 6, 2023 Select Board meeting by Vice-Chair Bailey, seconded by Selectperson Gibson. **Roll Call Vote:** Gibson: Aye, Cappiello: Aye, Bailey: Aye, Saccoccia: Aye, Mannschreck: Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [March 6, 2023 Town Administrator's Report](#).

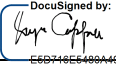
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Selectperson D. Mannschreck

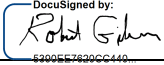
Selectperson G. Bailey

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Selectperson J. Saccoccia

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Selectperson J. Cappiello

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Selectperson R. Gibson

April 17, 2023

Date Minutes Were Approved