



BARRINGTON, NH SELECT BOARD MINUTES

Monday, September 12, 2022

The Select Board meeting for Monday, September 12, 2022 began at 6:30pm. The meeting was held at the Barrington Town Hall, 4 Signature Drive, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Saccoccia, Selectperson Cappiello, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and requested attendance. Cappiello – Present, Gibson – Present, Saccoccia – Present, Bailey –Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:30pm. Chairperson Mannschreck led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Selectperson Saccoccia requested items G, H, K, and O be removed from the Consent Agenda. Vice-Chair Bailey requested items M and N be removed from the Consent Agenda.

Motion to remove items G, H, K, M, N, O from the Consent Agenda and add to New Business by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Motion to accept the September 12, 2022 agenda as amended by Selectperson Gibson, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:33pm. *Public Comment opened.*

Robert Russell - 99 Tolend Road – Shared his appreciation for the meeting room as well as the Town's turnout and involvement at the Special Town Meeting Deliberative Session.

6:37pm. *There were no additional public comments. Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS

School Board Liaison Report

6:37pm. School Board Vice-Chair Carrie Neill was unable to attend the Select Board meeting. Chairperson Mannschreck shared the next school board meeting will be Tuesday September 20. Chair Mannschreck did not have an update on the active shooter training but explained the trainings are typically discussed in non-public session.

Noah Tougas – Police Swearing-In

6:38pm. Officer Tougas was officially sworn in on August 29th with the Town Clerk in order to allow him to work for the Town. Welcome to Barrington, Officer Tougas!

Police Chief George Joy introduced Officer Noah Tougas, Barrington's newest full-time Police Officer, who worked for the Nottingham Police Department prior to being hired by Barrington. Officer Tougas was joined by members of his family. His girlfriend Alana Whitney placed his pin.

Library Trustee Chair, Susan Gaudiello – Library Updates

6:42pm. Chair Gaudiello provided [a letter](#) to the Select Board, and spoke to the significant turnover at the library recently, announcing the resignation of Library Director Melissa Huetten. While the search for the new Director is in process, Assistant Library Director Wendy Rowe and Processor Library Assistant Amy Inglis will share the duties of Director. She reviewed the plan the Library Trustees has proposed for changes to staff duties and hours to assist with workload as well as changes that have been implemented, including:

- Temporarily, Amy Inglis' hours have been temporarily increased from 29 hours/week to full-time (40 hours) through the end of the year.
 - Paid through library budget
- A part-time page (10 hours/week) has been hired to cover some day-to-day tasks.
 - Paid through library budget
- Some Library Director tasks have been delegated to other positions
- The Materials Processor position is proposed to be increased to full-time to assume responsibility for collection development and adult programming
- The Technology Library Assistant will remain full-time but responsibility for network management will be outsourced. Responsibility for some program development will likely be assigned to this position, which is currently vacant.
- The part-time Page position is dedicated to shelving returned materials, and relieves other staff of that task so they can accomplish their primary duties and assist with programming. They propose to keep this position at 10 hours/week.

The Select Board and Library Trustee Chair Gaudiello discussed how the library is used and questions about policies.

Vice-Chair Bailey encouraged the Library Trustees to read specific RSAs regarding the Library and budgets, including RSA 202, which governs public libraries in the State.

Update on Issuance of a Building Permit on Cottage Lane, a Private Road

6:57pm. The applicants have requested a waiver to the Town's Class VI & Private Road Policy. This application was continued from the August 8, 2022 Select Board Meeting. [The revised application](#) complies with the Class VI and Private Road Building Policy. The applicants have proposed investing \$28,741 (\$26,741 excavation + \$1,400 sweat equity) into Cottage Lane, which represents 10% of the proposed construction costs.

Dewayne Watson of Unified Builders provided a review of the application and the prior discussion.

7:04pm. Public Comment opened.

7:04pm. There were no public comments. Public Comment closed.

Vice-Chair Bailey objected to the statement that 10% is unreasonable, as it is a standard set for all applicants.

Motion to authorize the issuance of a building permit for 115 Lot 11 on Cottage Lane with the applicants investing 10% (\$28,741) into road improvements as proposed, and repairing any damage caused to the road by Selectperson Saccoccia, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Acceptance of SB 401 Road and Bridge Funds

7:05pm. These funds are available due to SB 401 and provide immediate infrastructure resources to cities and Town to enable projects to be closer to shovel-ready when applying for further grant opportunities. As they are unanticipated, the Town is required to hold a public hearing, which was noticed in Foster's Daily Democrat on September 4, 2022.

7:06pm. Public Comment for the road funds opened.

At Selectperson Gibson's request, TA MacIver explained this will be used to pay for engineering for projects to make them shovel-ready.

7:08pm. There were no additional public comments. Public Comment closed.

Motion to accept and expend the SB 401 road funds in the amount of \$191,453.24 by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

7:09pm. Public Comment for the bridge funds opened.

At Vice-Chair Bailey's request, TA MacIver confirmed an eligible expenditure would be towards the Greenhill improvements.

7:10pm. There were no additional public comments. Public Comment closed.

Motion to accept and expend the SB 401 bridge funds in the amount of \$146,905 by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Acceptance of New Town Hall Grant Funds – FEMA Generator and Equipment - \$125,000

7:10pm. These funds will be used to install a whole-building generator and emergency operations center equipment at the new Town Hall.

Selectperson Saccoccia recused himself from the discussion and vote. Selectperson Gibson thanked TA MacIver for applying for the grant.

7:12pm. Public Comment opened.

Fire Chief Rick Walker – spoke to the ability to use the Town Hall as a space for individuals to warm, cool, and charge electronics even if there is a power outage.

7:14pm. There were no additional public comments. Public Comment closed.

Motion to accept and expend the FEMA EMPG Generator and Emergency Operations Center equipment grant in the amount of \$125,000 by Selectperson Gibson, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Recused, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

7:14pm. Selectperson Saccoccia rejoined the meeting.

CONSENT AGENDA

7:15pm. The Select Board removed items G, H, K, M, N, and O during earlier discussion regarding the agenda and discussed each under New Business.

Motion to approve the Monday, September 12, 2022 Consent Agenda (A-F, I, J, L, O, and P) as amended by Selectperson Cappiello, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

A. [Meeting Minutes August 8, 2022](#)

*Motion to approve the August 8, 2022 minutes – **Passed on the consent agenda.***

B. [Meeting Minutes August 20, 2022](#)

*Motion to approve the August 20, 2022 minutes – **Passed on the consent agenda.***

C. Previously Submitted/Signed Requests for Signature

- i. Payroll Manifest 2022-132
- ii. Payroll Manifest 2022-132B-Fire
- iii. Payroll Manifest 2022-133
- iv. Payroll Manifest 2022-134
- v. Payroll Manifest 2022-135
- vi. Payroll Manifest 2022-135-B
- vii. Accounts Payable Manifest 2022-233
- viii. Accounts Payable Manifest 2022-234
- ix. Accounts Payable Manifest 2022-235
- x. Accounts Payable Manifest 2022-236
- xi. Meeting Minutes for July 11, 2022 Meeting
- xii. Meeting Minutes for July 25, 2022 Meeting
- xiii. 2022 MS-1
- xiv. Block 5 Contract
- xv. Oath of Office for Jack Gale
- xvi. Oath of Office for Officer Noah Tougas
- xvii. Multi-Hazard Mitigation Plan Update 2022
- xviii. Tax Payment Agreement and Deed Waiver for Map 19 Lot 89
- xix. Deed Waiver for Map 23 Lot 51-A
- xx. Deed Waiver for Map 104 Lot 128
- xxi. Deed Waiver for Map 220 Lot 48
- xxii. Deed Waiver for Map 262 Lot 1
- xxiii. Deed Waiver for Map 262 Lot 4
- xxiv. Land Use Change Tax Bill and Warrant for Map 223 Lot 26 Sublot 56
- xxv. Land Use Change Tax Bill and Warrant for Map 223 Lot 26 Sublot 57
- xxvi. Land Use Change Tax Bill and Warrant for Map 223 Lot 26 Sublot 58
- xxvii. Land Use Change Tax Bill and Warrant for Map 223 Lot 26 Sublot 59
- xxviii. Land Use Change Tax Bill and Warrant for Map 224 Lot 1 Sublot 10
- xxix. Land Use Change Tax Bill and Warrant for Map 234 Lot 25 Sublot 1
- xxx. Land Use Change Tax Bill and Warrant for Map 234 Lot 25 Sublot 2
- xxxi. Land Use Change Tax Bill and Warrant for Map 234 Lot 91
- xxxii. Land Use Change Tax Bill and Warrant for Map 234 Lot 92
- xxxiii. Land Use Change Tax Bill and Warrant for Map 244 Lot 15 Sublot 2
- xxxiv. Land Use Change Tax Bill and Warrant for Map 257 Lot 23 Sublot 3

- xxxv. Land Use Change Tax Administrative Abatement for Map 223 Lot 25 Sublot 56
- xxxvi. Timber Tax Certification of Yield and Warrant for Map 234 Lot 77
- xxxvii. Administrative Abatement for Map 18 Lot 12
- xxxviii. Administrative Abatement for Map 235 Lot 7
*Motion to authorize and sign the above-referenced documents (i-xxxviii). – **Passed on the consent agenda.***
- D. New Requests for Signature
 - i. Payroll Manifest 2022-136
 - ii. Accounts Payable Manifest 2022-237
*Motion to authorize and sign the above-referenced documents (i-ii). – **Passed on the consent agenda.***
- E. Primex Workers' Compensation Contribution Assurance Program
*Motion to accept the offer of the New Hampshire Public Risk Management Exchange to enter into its Workers' Compensation Contribution Assurance Program (CAP) and to adopt and sign all related documents. – **Passed on the consent agenda.***
- F. Rescind COVID-19 Travel-Screening-Exclusion Policy
*Motion to rescind the COVID-19 Travel-Screening-Exclusion Policy. – **Passed on the consent agenda.***
- G. New Hampshire Municipal Association Legislative Policy Conference Voting Delegate
*Motion to appoint Dannen Mannschreck, Select Board Chair as the Barrington Voting Delegate to the 2022 NHMA Legislative Policy Conference. – **This item was removed from the consent agenda and discussed under new business.***
- H. Fire Department Forestry Truck Slide-In Unit
*Motion to authorize beginning a process to purchase a slide-in pump, water tank, and hose reel for the Forestry Truck utilizing the Fire and Rescue Equipment Capital Reserve. – **This item was removed from the consent agenda and discussed under new business.***
- I. Police and Fire Radio Purchases
*Motion to appropriate up to \$35,000 from the Emergency Communications Capital Reserve to purchase portable radios through the volume purchasing discount negotiated by Strafford County. – **Passed on the consent agenda.***
- J. Police Body Cameras, Storage, and Equipment Grant Authorization – SB 401
*Motion to authorize the Town Administrator to sign as the authorized official all paperwork related to the SB 401 body camera and equipment grant. – **Passed on the consent agenda.***
- K. Police Department Computer Project Expenditure
*Motion to appropriate up to \$10,000 from the Police Equipment Capital Reserve to purchase computer project equipment as presented. – **This item was removed from the consent agenda and discussed under new business.***
- L. Police Department Firearms/Use of Force Equipment
 - i. See attached, [Firearms - Use of Force Equipment Expenditure Request 20220907](#)
Motion to appropriate up to \$15,000 from the Police Equipment Capital Reserve to purchase firearms/use of force equipment as presented.
- M. Electricity Generation Contract

*Motion to authorize entering a 14-month electricity generation contract brokered by Axcess Energy at the prevailing rate on September 13, 2022. – **This item was removed from the consent agenda and discussed under new business.***

N. Update NHMA Legal Inquiries List

i. See attached, [New Hampshire Municipal Legal Inquires List 20220815](#)

*Motion to update the New Hampshire Municipal Association Legal Inquires List as presented and authorize the Select Board Chair to sign. – **This item was removed from the consent agenda and discussed under new business.***

O. Pond Hill Road Tree Trimming

*Motion to waive the Purchasing Policy and allow the Road Agent to utilize Urban Tree for tree removal on Pond Hill Road at a cost of \$15,000 (properly budgeted). – **This item was removed from the consent agenda and discussed under new business.***

P. Zoning Board of Adjustment Fees Updated with Rules of Procedures

i. See attached, [2022 ZBA Rules of Procedure Memo to Select Board](#)

*Motion to update the Zoning Board of Adjustment fee structure as proposed by the ZBA in their Rules of Procedures at the August 17, 2022 meeting. – **Passed on the consent agenda.***

APPOINTMENTS

Energy Committee

7:16pm.

Daniel Federico

[Daniel Federico](#) has applied to the newly created Energy Committee. A full appointment with a term expiring in 2025 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented to the Board for vote at the October 3, 2022 meeting.

Jack Bingham

[Jack Bingham](#) has applied to the newly created Energy Committee. A full appointment with a term expiring in 2024 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented to the Board for vote at the October 3, 2022 meeting.

Leah Harrington

[Leah Harrington](#) has applied to the newly created Energy Committee. A full appointment with a term expiring in 2025 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented to the Board for vote at the October 3, 2022 meeting.

Doug Bogen

[Doug Bogen](#) has applied to the newly created Energy Committee. A full appointment with a term expiring in 2024 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented to the Board for vote at the October 3, 2022 meeting.

Alyssa Papineau

[Alyssa Papineau](#) has applied to the newly created Energy Committee. A full appointment with a term expiring in 2025 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented to the Board for vote at the October 3, 2022 meeting

Advisory Budget Committee

Peter Royce

7:30pm. [Peter Royce](#) has applied for reappointment to the Advisory Budget Committee. A full appointment with a term expiring in 2023 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented to the Board for vote at the October 3, 2022 meeting.

Bill Irving

7:30pm. [Bill Irving](#) has applied to the Advisory Budget Committee. An alternate appointment with a term expiring in 2023 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented to the Board for vote at the October 3, 2022 meeting.

STAFF REPORTS

September Work Anniversaries

7:19pm. Thank you for your dedication to the Town of Barrington!

| | | |
|-------------------|----------------------------------------|----------|
| Timothy Boodey | Firefighter/EMT | 28 Years |
| Jon Janelle | Firefighter/EMT | 27 Years |
| Amy Inglis | Inter-Library Loan Librarian/Processor | 26 Years |
| Dana Drake | Highway Department Crew | 22 Years |
| Barbara Irvine | Land Use Administrative Assistant | 19 Years |
| James Sanger | Transfer Station Attendant | 7 Years |
| Jon-Thomas Harmon | Firefighter/EMT | 5 Years |
| Sarah Bailey | Assistant Recreation Director | 3 Years |
| Crystal Merkey | Deputy Tax Collector/Finance Officer | 1 Year |

New Town Hall – 4 Signature Drive

7:20pm. Thanks to the efforts of the Town Highway Department and Town Hall staff, the move from 333 Calef Highway to the new Town Hall building at 4 Signature Drive could not have gone more smoothly or swiftly. Thank you to the Town employees who assisted in the move in any way, as well as business owners and residents for their patience while we settled in. As of August 29th, the Town Hall opened for business, with the first public meeting having been held on September 6th. An open house is scheduled for Tuesday, October 18, from 8am to 7pm.

Vice-Chair Bailey shared the history of the Town attempting to obtain voter approval for a new Town Hall, and commended the staff in all departments who worked to ensure a smooth move.

Swains Lake Dam Gate Structure Repairs

7:26pm. This summer an underwater survey and inspection was completed of the Swains Lake Dam Gate as a follow-up to the concrete repairs that were recently performed above water level. The inspection identified deterioration requiring repairs estimated in the amount of \$100,000. To ensure funds are available for this project, a larger-than-normal contribution to the Dam Capital Reserve will be requested.

Recreation Administrative Assistant Hours Increase

7:27pm. Citing needs of the department and their expanded program offerings, the Recreation Commission recently voted to expand the Administrative Assistant position from 25 hours to 34 hours, including single-person health benefit offerings. The additional hours will be funded from the Recreation Revolving Fund, and no changes will be made to the Recreation Department operating budget request, which will still reflect a 25 hour/week position.

Richardson Pond Dam 2023 Construction Project Funding

7:29pm. The Conservation Commission and Select Board Chairs met to discuss a possible cost share between the Conservation Fund and a separate warrant article to fund construction costs. Additional discussion is expected regarding funding for this project and a possible warrant article. At their most recent meeting, the Conservation Commission voted to approve the expenditure of \$50,000 from the Conservation Fund to pay for the design engineering and discussed options for funding the construction project.

Applications for grant funding were not approved, but the State encouraged reapplication.

TA MacIver shared that the Conservation Commission also voted to donate \$100,000 towards the Landry/Nippo Lake conservation easement as organized by Southeast Land Trust (SELT).

Class VI and Private Road Building Policy

7:29pm. A letter was sent to the Select Board requesting the formation of a committee for the Class VI/Private Road Building Policy. The Select Board was asked to consider whether they'd like to discuss the formation of a committee at the next meeting. *After discussion, the Select Board agreed by consensus to discuss this further at the October 3, 2022 Select Board Meeting.*

2022 Apple Picking at Demeritt Hill Farm in Lee

7:47pm. The Town's fall employee engagement family event was held for the third year at Demeritt Hill Farm in Lee, organized by Finance Administrator, Amy Doherty. 100 people showed up to pick apples. Selectperson Gibson and TA MacIver grilled for employees and their families.

Barrington Bloomer's "300" Installation

7:48pm. This past Friday, the Barrington Bloomers installed a "300" rock garden in celebration of the Tricentennial. Thank you for your efforts, and we look forward to working with you on other projects at the Town Hall!

Municipal Office Administrator Caudle

7:39pm. MOA Caudle requested signature by Chairperson Mannschreck for the Class VI & Private Road Agreement for Cottage Lane approved earlier at this meeting.

OLD BUSINESS**2022 Wage Study – Preliminary Results**

7:49pm. TA MacIver gave a brief overview of the wage study results, which were completed at the Select Board's request citing concern regarding employee compensation. Municipal Resources Incorporated (MRI) completed the study and showed that the average employee wage rate increase would be approximately 8.5% targeting the 60th percentile of comparable communities. The final report will be presented at the October 3, 2022 Select Board Meeting.

Energy Committee

7:49pm. At the August 8, 2022 meeting the Select Board established an Energy Committee and was asked to review the [draft committee charge](#). The Board offered suggestions for possible updates and discussed potential conflicts of interest.

The Select Board agreed Robert Gibson will serve as liaison between the Select Board, while Selectperson Saccoccia is open to sharing his knowledge with the committee if requested.

Public Safety Building Expansion/Renovation

8:00pm. Police Chief George Joy shared two proposals have been returned, not in time to be submitted to the Board at this meeting. The cost difference in each proposal is approximately \$400,000 (\$3 million vs. \$3.4 million. The Board and Chief Joy discussed reasons for the renovation, including safety, security, and employee morale. The Select Board will be tasked with deciding what to support and propose to voters for bond at the March Town Meeting.

Petitioned Special Town Meeting

8:06pm. The Select Board was presented with a petition to call for a Special Town Meeting at the June 13, 2022 Select Board Meeting. At the July 11, 2022 meeting the Select Board approved the proposed [scheduling recommendations](#). The first session, Deliberative Session, was held August 20, 2022 at 9am at the Barrington Middle School, while the voting session will be at the new Town Hall building, 4 Signature Drive, from 8am-7pm on October 18, 2022. Detailed information is available on the Town's website at www.barrington.nh.gov/2022stm. Selectperson Saccoccia encouraged all to review all information presented, stressing the Town does not engage in discussions and debate on Facebook or on other social media. The Select Board discussed concerns about understanding and information for the public and encouraged residents to reach out with questions.

Recreation Field Improvements

8:11pm. The Highway Department has clean fill and loam with no committed purpose and could use the space otherwise. Plans are ongoing to expand and level the playground field, improving the functionality and future improvements should a grant be awarded. The Highway Department and Recreation Department agree that using the loam and fill at the Recreation Department would benefit both departments, and the Recreation Commission will take action to provide any necessary funding for the project through the Recreation Revolving Fund.

Motion to authorize the Highway Department to assist the Recreation Department with field improvements which will result in shared benefits between the two departments by Selectperson Saccoccia, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Land Sale - Auction

8:12pm. The Auctioneer has proposed a two-phased approach to selling the Homestead. If there is no interest in the whole project, the auctioneer has proposed selling the property in four groupings. TA MacIver expanded on how this would work and why this was brought forward as an option.

The [land sale](#) is scheduled for November 5, 2022 with a rain date of November 12, 2022.

The Select Board discussed other options for this property, what has been attempted, and TA MacIver shared the benefits to the Town getting this back on the tax rolls, and that the auctioneer encouraged this property to be sold with the least restrictions.

Motion to authorize the two-phased auction of the Homestead as proposed by the auctioneer by Selectperson Saccoccia, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

NEW BUSINESS**Childhood Cancer Awareness Week**

8:22pm. Chairperson Mannschreck read the proclamation.

Motion to proclaim September 25th through October 1st as Childhood Cancer Awareness Week by Selectperson Cappiello, seconded by Selectperson Saccoccia. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Lakeside Oak Culvert Replacement

8:24pm. TA MacIver explained Lakeside Oaks is the only public access to the Swain Lake Dam. As one of the most critical pieces of infrastructure in Town, this creates a unique situation where the Town needs an easement and allowance from neighbors to access the dam. The Town was encouraged to reapply for an unsuccessful FEMA grant to improve the dam, and in order to increase the competitiveness of the application, it would benefit the Town to complete an engineering design and secure easements for the project.

Selectperson Saccoccia asked if the previously approved grant could be used for this project. TA MacIver confirmed it could, however, funds are also available in the Bridge and Culvert Capital Reserve.

Motion to appropriate up to \$70,000 from the Bridge and Culvert Capital Reserve and authorize CMA Engineers Task Order #17 for engineering, easements, and FEMA grant application for the Lakeside Oaks culvert replacement project by Selectperson Gibson, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – No, Bailey – No, Mannschreck – Aye. *The motion passed.*

Winter Contractor Rates

8:30pm. Road Agent Marc Moreau has proposed increasing the winter contractor rates in order to retain and attract winter contractors. He shared that fewer contractors are doing winter plowing, with many leaving the business, and costs have been significantly increasing. Marc shared his opinion that utilizing the State formula and the two-week minimum ensures they are fairly paid

and increases the chance they'll remain with Barrington. He emphasized the need for these contractors and that some of them are only continuing out of loyalty for the Town.

The Select Board discussed possible options, including a different rate for non-worked guaranteed time vs. worked time. Chief Joy shared his concern of reducing the budget causing adverse driving conditions, and an increase in accidents. Chief Walker shared last year DOT was down approximately 100 plow trucks due to inability to hire drivers. Due to the shortage of working plows, the state roads were not maintained, and accident rates increased significantly. He encouraged the Board to do what it takes to keep the three contractors the Town currently has out of safety for residents and emergency responders.

Selectperson Gibson asked about revenues offsetting costs. TA MacIver explained fees are market driven, and while costs of cars are going up, fewer individuals are purchasing cars, similarly as home building costs are increasing many are opting to put off building projects.

Vice-Chair Bailey shared he'd like to table this vote until the next meeting, and negotiate and discuss with contractors what they would accept in the meantime.

Motion to increase the winter contractor rates from \$95 to \$105 for heavy trucks and from \$68 to \$75 for pickups with a plow as recommended by the Road Agent by Selectperson Cappiello, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – No, Bailey – No, Mannschreck – Aye. *The motion passed.*

School Impact Fee Change Recommendation

9:02pm. The Planning Board was informed that due to the middle school bond being paid in full, the existing school impact fee should be removed. This requires a recommendation by the Select Board, and additional impact fees may be considered in the future.

Motion to send a letter to the Planning Board expressing support for the proposed change to the school impact fees by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

NHMA Legislative Policy Conference Voting Delegate

9:03pm. This item was removed from the Consent Agenda. The New Hampshire Municipal Association (NHMA) Legislative Conference will be held on September 23, 2022. Chair Mannschreck has offered to serve as Barrington's voting delegate, as he served on one of the subcommittees during the policy setting process. Selectperson Saccoccia asked what is being co

Motion to appoint Chairperson Mannschreck as delegate to the NHMA Legislative Policy Conference by Vice-Chair Bailey, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Fire Department Forestry Truck Slide-In Unit

9:03pm. This item was removed from the Consent Agenda. Fire Chief Walker spoke to the need to replace the Forestry Truck in 2023, the many repairs that have been done to the truck over the past few years. Due to the current market, the Fire Department is intending to purchase a new slide-in unit that can be fitted to the old truck, which can be moved to the new truck when needed. The second portion of this request will be to put out an RFP for the purchase of a new forestry truck.

Selectperson Saccoccia spoke to the maintenance on the pump as well as options for longer-term use.

Motion to authorize beginning the process to purchase a slide-in pump, water tank, and hose reel for the Forestry Truck utilizing the Fire and Rescue Equipment Capital Reserve and to authorize the development and advertisement of an RFP for a new forestry truck by Vice-Chair Bailey, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Vice-Chair Bailey confirmed his intended motion was to include the approval of the RFP for the forestry truck, and remaining members of the Select Board affirmed their votes.

Police Department Computer Project Expenditure

9:28pm. This item was removed from the Consent Agenda. At Selectperson Saccoccia's request, Police Chief Joy confirmed the [Computer Project Expenditure Request](#) is due to the laptop project, not to do with the potential renovation of the Public Safety Building.

Motion to appropriate up to \$10,000 from the Police Equipment Capital Reserve to purchase computer project equipment as presented under item "K" of the consent agenda by Vice-Chair Bailey, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Electricity Generation Contract

9:29pm. This item was removed from the Consent Agenda. Vice-Chair Bailey questioned the electric rates. TA MacIver explained that historically, entering a fixed-rate contract has benefitted the Town. With the rates increasing as they have recently, entering a contract will remove some uncertainty and allow the Town to plan for energy bills. Also, the new Town Hall is more efficient than the previous location, and the Town is no longer paying for electricity at the storage unit as of September 30.

TA MacIver and the Select Board discussed options for savings, including possibly grouping with the school district. However, the school district has declined to enter any shared municipal agreements despite the opportunity to save significant costs for both the school district and the Town.

Motion to authorize entering a 14-month electricity generation contract brokered by Axcess Energy at the prevailing rate on September 13, 2022 by Vice-Chair Bailey, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Update NHMA Legal Inquiries List

9:39pm. This item was removed from the Consent Agenda. Vice-Chair Bailed asked why Library Director Melissa Huette is included on the list. TA MacIver explained she is currently employed by the Town, and the list will be updated when she is not.

Motion to update the New Hampshire Municipal Association Legal Inquiries List as presented and authorize the Select Board Chair to sign by Vice-Chair Bailey, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Pond Hill Road Tree Trimming

9:40pm. This item was removed from the Consent Agenda. Selectperson Saccoccia questioned bypassing the purchasing policy by not obtaining three bids and if there is any work the Town is able to complete to reduce the cost. TA MacIver shared Urban Tree was competitively selected at the beginning of this year, and in the future he would like to select a tree service company to serve the Town for a year at a time. This is a continuation of services, but it exceeds \$10,000, so the Select Board's permission was requested.

Motion to authorize road agent to request three bids and proceed with lowest bid by Vice-Chair Bailey.

Vice-Chair Bailey withdrew his motion.

Motion to waive the Purchasing Policy and allow the Road Agent to utilize Urban Tree for tree removal on Pond Hill Road at a cost of \$15,000 (properly budgeted) by Chairperson Mannschreck, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

SELECT PERSON REPORTS AND CONCERNS

9:49pm.

Selectperson Cappiello – The Planning Board completed a site walk today on Mallego Road, where the developer is proposing a drainage pond to help with flooding on Mallego. The 80-unit project requested a one-year extension, and extension requested for three lots on Scruton Pond. Route 9 development will have site walk in a few weeks, Cate Road childcare center was approved pending meeting state and Town laws. The Board discussed a proposal of adding storage containers to the Elf Made property on the north side of Route 9, and considered a caveat that 10-foot fence be erected to hide the units from view.

Selectperson Gibson – Conservation Commission met the previous week, approved up to \$50,000 for the dam engineering study. Voted to allot \$100,000 to Landry property/Mt Misery/Nippo Lake. Planning Board proposals and capital improvement project requests were also discussed.

Selectperson Saccoccia – Recreation is moving forward with fall sports, preparing for winter sports, will be working with Highway for fill for the expansion of the field.

Vice-Chair Bailey – Did not have any updates.

Chairperson Mannschreck – The Advisory Budget Committee met Tuesday to discuss schedule and process for budgets. The Transfer Station Committee met; haul fees have increased, reducing metal earnings. Composting is under discussion. The next School Board meeting will be held on September 20th.

PUBLIC COMMENT

9:57pm. *Public Comment opened.*

9:57pm. *There were no public comments. Public comment closed.*

NONPUBLIC SESSION

9:57pm. Motion to enter nonpublic session for reasons of personnel by Vice-Chair Bailey, seconded by Selectperson Saccoccia. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Employee Bonus Request

9:59pm. The Select Board considered a request regarding expanding the retention bonuses. No motions were made.

10:10pm. *MOA Caudle exited nonpublic session.*


10:11pm. The Select Board supported the Town Administrator's plan to regrade the Municipal Office Administrator position to Grade 9 in recognition of the increased responsibility of the position since it was initially established in 2019.


RETURN TO PUBLIC SESSION AND ADJOURNMENT

10:23pm. Motion to exit non-public session by Chairperson Mannschreck, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

10:24pm. Motion to adjourn the September 12, 2022 Select Board meeting by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*


Links to all reviewed documents can be found in the [September 12, 2022 Town Administrator's Report](#).

DocuSigned by:

1864FFCD61D944D
Chairperson D. Mannschreck

DocuSigned by:

E7AFC394247ADD93C
Vice-Chair G. Bailey

Selectperson J. Saccoccia

Selectperson J. Cappiello

DocuSigned by:

5390EE7620CC440...

Selectperson R. Gibson

October 3, 2022

Date Minutes Were Approved