

**Please begin by answering the following questions. If you answer NO to any of these questions, then your check does not meet the requirements for acceptance**

1. A certified letter, with return receipt, has been sent to the last known address of the writer of the check stating that the check was not honored?  
Yes \_\_\_\_\_ No \_\_\_\_\_
2. Has at least 14 days gone by since the writer of the check signed for receipt of the letter?  
Yes \_\_\_\_\_ No \_\_\_\_\_
3. Was the check presented to the bank within 10 days of being received?  
Yes \_\_\_\_\_ No \_\_\_\_\_
4. Can you provide the date and time the check was passed and the name of the person that accepted the check?  
Yes \_\_\_\_\_ No \_\_\_\_\_
5. Can that person identify the passer of the check?  
Yes \_\_\_\_\_ No \_\_\_\_\_
6. Was some form of identification used to identify the passer of the check and was the type and number of the identification recorded on the check?  
Yes \_\_\_\_\_ No \_\_\_\_\_
7. Do you know what general items were purchased: i.e. cash, goods or services?  
Yes \_\_\_\_\_ No \_\_\_\_\_
8. Is the check less than 90 days old?  
Yes \_\_\_\_\_ No \_\_\_\_\_