

**Town Hall Building Committee
Minutes**

October 2, 2019

Members Present: Robert Tessier, Brian Lenzi, George Bailey, Casey O'Brien, and Conner MacIver, Andrew Knapp, and John Huckins

Members Absent: Paul Sanders

Casey O'Brien called the meeting to order at 7:40am.

The group members discussed each firm and the content covered at last week's interviews. The consensus of the committee was that each firm was duly qualified to perform design-build services for the new Barrington Town Hall. The group was appreciative of the interest expressed for this project.

Based on the four qualified applicants, the group began considering the evaluation criteria provided in the Request for Qualifications:

1. Demonstrated capability, competence, and qualifications to perform the design-build services for this project.
2. Project execution plan and technical competence as a design-build contractor.
3. Utilization of project scheduling throughout the design and construction phases in design-build contracting.
4. Proposed quality control process for the entire project duration.
5. Experience of appointed staff.
6. Schedule and time to perform work.
7. Experience of supervisory personnel.
8. Experience and capabilities of the firm.
9. Evidence of financial stability of the firm.
10. Successful completion of similar scope of work.
11. References.
12. Distance from Barrington.
13. History bringing projects in on time and within budget.

After concluding that each firm had many strengths, the group discussed the value each firm could provide to Barrington. Resulting from the interviews, committee members had the most confidence in Careno Construction and Groen Construction for working within the \$1.9 million budget. Careno Construction discussed their approach to value engineering with a fluid costing style; making it efficient and effective to select between options without delaying the project. The group was also impressed with the level of detail provided in Careno Constructions response to the RFQ relative to sub-contractors and their design-build process.

Based on the rating factors and evaluation criteria, the Town Hall Building Committee recommends **Careno Construction**.

In priority order:

1. Careno Construction
2. Groen Construction
3. Whitcher Builders
4. North Branch Construction

The Town Hall Building Committee will present their recommendation to the Select Board at the October 7th meeting.

Casey O'Brien made a motion to adjourn. Brian Lenzi seconded the motion and it passed unanimously.

Meeting adjourned at 8:39am.

Upcoming Meetings

October 7th*

*Select Board Meeting 6:30pm